

HERTFORDSHIRE COUNTY COUNCIL

MINUTES of the meeting of the County Council held at County Hall, Hertford, on Tuesday 26 March 2002.

MEMBERS IN ATTENDANCE

N E Agar	M Downing	T G M Kent	R Sanderson
T I Ambrose	D J Drake	L R Kercher	H M Saunders
J E Anderson	R J M Ellis	I H Laidlaw -	D T F Scudder
D A Ashley	K F Emsall	Dickson	A M R Searing
S A Batson	B C Engel	B J Lamb	I Simpson
M V Bayes	F J Escott	D B Lloyd	E N Singam
D Beatty	G D Game	D E Lloyd	R H Smith
D E Billing	S B A Giles-Medhurst	R Mays	R J Smith
N K Brook	J Gipps	D R McManus	W A Storey
P T J Channell	P V Goggins	J T Metcalf	I E M Tarry
G R Churchar	R I N Gordon	R Mills	J Taunton
E M Clarke	A K Gray (Chairman)	S J Mills	J W A Usher
D Clayton	M Green	J R Morton	P A Webb
F W Clayton	F Guest	V I Muspratt	G F Wenham
R S Clements	B N W Hammond	M H O'Neill	C J White
K J Coleman	D W Hills	D A A Peek	
M D Colne	J A Hobday	J M Pitman	
G M Cook	M J Hobday	S Quilty	
R N Copping	M H T Janes	D Royall	
A D Dodd	S E Jones	P A Ruffles	

Upon consideration of the agenda for the meeting of the County Council held on 26 March 2002, as circulated, action was taken or decisions were reached as follows:-

1. MINUTES

The minutes of the meeting of the Council held on 14 February 2002 were confirmed.

2. CHAIRMAN'S ANNOUNCEMENTS

2.1 DEATH OF FORMER COUNTY COUNCILLOR DIANA EVERALL

The Chairman reported the death on Saturday 9 March of former County Councillor Diana Everall, who had served on the County Council for 20 years (1977 - 1997) representing Hemel Hempstead (Town).

The Council stood in her memory.

2.2 AWARDS

The Council congratulated Adult Care Services on winning a prestigious national award - the Local Government Chronicle Excellence Award for its innovative care purchasing strategy, and also the Gypsy Service, who had been recommended for Award of ISO 9001.

The Council also congratulated the Environment Department on having successfully renewed its Charter Mark for another three years.

3. QUESTIONS UNDER STANDING ORDER 7(1)

3.1 (a) **J A Hobday** asked the Executive Member for Adult Care Services (**J M Pitman**):-

"On 27 November 2001 you told this Council that Adult Care Services is working with the Fire Service to minimise the risk of fire to our most vulnerable clients. Can you therefore tell this Council, has Adult Care Services ever considered installing domestic sprinklers in the homes of those most vulnerable clients, on how many occasions has this been considered and on how many occasions have sprinklers been fitted?"

(b) **J M Pitman** replied:-

"Local Authority Social Services departments have a duty to make arrangements for elderly or disabled people following an assessment of need. Adult Care Services are in contact with 31,200 people at any one time and have not assessed anyone as needing a residential sprinkler. However, following a risk assessment, if it is likely that an individual's behaviour - for example a combination of alcohol misuse and smoking in bed - would result in them being at risk of injury or death by fire, the individual would be referred to the Community Fire & Safety team. They would consider fitting a smoke detector or could recommend that the landlord install a sprinkler system.

HCC's Fire Service has developed a draft Residential Sprinkler strategy. More details can be provided by the Fire Service.

In addition, the Fire Service are encouraging Local Authorities with housing responsibilities to implement sprinkler strategies for at risk groups and to consider sprinkler systems at refurbishment and new build social housing schemes and sheltered accommodation.

I understand that legislation may be enacted for the use of sprinklers in high risk housing in the next 12 months, but that major changes to Building Regulations will not be made until late in 2003."

(c) **J A Hobday** then asked the following supplementary question:-

"This is not an answer to my question. Do you agree that we need to look at this issue seriously and urgently? It is disgraceful that sprinklers are not fitted in the homes of the most vulnerable. I urge the Council to look at this issue in consultation with the district councils and the Fire Service in order to find a solution that will benefit homes in the county."

(d) **J M Pitman** replied:-

"There is an issue here. All our social workers are not trained in fire safety. Our clients are needs assessed and if sprinklers were required to meet an assessed need, they would be provided. However, there has not yet been a case where it has been assessed that sprinklers were needed. This is a broad problem which should be looked at corporately, not just through Adult Care Services."

3.2 (a) **J A Hobday** asked the Executive Member for Children, Schools and Families (**R I N Gordon**):-

"How many schools in Hertfordshire have been fitted with fire-activated sprinkler systems as part of their design or retro-fitted during a major refit?"

(b) **R I N Gordon** replied:-

"No schools as yet have been fitted with fire-activated sprinkler systems but the Director of Children, Schools and Families and the Chief Fire Officer have agreed that the business case for the use of sprinklers in schools in Hertfordshire should be developed."

Accordingly, the Chief Fire Officer has arranged a seminar on the subject at Stevenage on 23 April to which invitations were sent last week."

Arrangements are also in hand to provide estimates for a sprinkler system to a current school design in Hertfordshire."

(c) **J A Hobday** then asked the following supplementary question:-

"No school in the County has been fitted with a sprinkler system. Is Mr Gordon aware that in 2000 arson in schools cost £56 million, which represents a 33% increase on the previous year? I have circulated a paper detailing the different levels of disruption caused by arson in schools; the school that had a sprinkler system fitted experienced much less cost and disruption to staff and pupils. This shows the clear benefit of fitting systems and I feel that the County should move forward on this issue."

(d) **R I N Gordon** replied:-

"Yes."

**4. QUESTIONS - HERTFORDSHIRE POLICE AUTHORITY -
STANDING ORDER 7(2)**

None were notified.

5. PUBLIC QUESTIONS - STANDING ORDER 7(10)

None were notified.

6. PUBLIC PETITIONS - STANDING ORDER 14

See minute 8.

**7. PRIMARY SCHOOL/NURSERY ADMISSION ARRANGEMENTS
2003/04**

7.1 D E Billing declared a prejudicial interest on this item and withdrew from the meeting during the consideration thereof and voting thereon.

7.2 The following motion proposed by **R I N Gordon** , and duly seconded, was CARRIED:-

"That, on the basis of the recent statutory consultation, the following rules be adopted for community and voluntary controlled nursery, infant and junior primary schools as part of the co-ordinated scheme involving all maintained schools in Hertfordshire:-

Rule 1: Children who have a Statement of Special Educational Needs which names the school.

Rule 2: Children who can prove that they have a particular medical or social reason why they must go to the school.

Rule 3: In the case of junior schools, children who attend the linked infant school at the time of the application.

Rule 4: Children who have a brother or sister on the roll of the school, or linked school at the time of admission.

Rule 5: Children for whom the school is the nearest in relation to alternative schools (if more families qualify under this rule than there are places available, those families with the longest extra journey to an alternative school with places will be given

priority). This rule will be applied until 90% of places at the school have been allocated.

Rule 6: *Children who live nearest to the school.*

In the case of two families having identical longest extra journeys under Rule 5, the tie-break will be Rule 6."

8. SECONDARY SCHOOL ADMISSION ARRANGEMENTS 2003/04

8.1 Immediately prior to consideration of this item, petitions were presented by the following persons, each of whom addressed the Council for three minutes:

- (a) **Cathy Moffatt** from St Albans
- (b) **Helen Williams** from Markyate
- (c) **Allan Finlay** from King's Walden

8.2 The Council received a supplementary report from the Director of Children, Schools and Families detailing further work which had been done in relation to modelling for the St Albans/Harpenden area.

8.3 The following motion was proposed by **D E Lloyd**, and duly seconded:-

"That the principle of priority areas for single-sex and co-educational community schools comprising defined parishes and towns be agreed."

8.4 The following amendment proposed by **R Mays**, and duly seconded, was LOST:-

"Add the word 'fair' before 'priority areas'."

8.5 The motion at 8.3 was CARRIED.

8.6 The following motion proposed by **R Mills**, and duly seconded, was LOST:-

"That all the priority areas be thoroughly reviewed for the 2004/5 intake."

8.7 The following motion was proposed by **R I N Gordon**, and duly seconded:-

"That the rules for single-sex community schools be agreed as follows:

Rule 1: *Children who have a Statement of Special Educational Needs naming the school.*

Rule 2: *Children who can prove they have a particular medical or social reason for attending the school.*

Rule 3: *Children who have a brother or sister at the school at the time of application.*

Rule 4: *Children of staff permanently employed at the school where the Local Authority has determined, having regard to the wishes of the Governing Body, that this is necessary to reduce recruitment and/or retention difficulties.*

Rule 5 : *Children who live in the priority area for the school and who demonstrate an aptitude in the area of the school's specialism (with those demonstrating the greatest aptitude being given priority). This rule to apply to 10% of places in those schools determined by the LEA having regard to the wishes of their Governing Bodies.*

Rule 6: *Children who live in the priority area. Places will be allocated to each parish or town in proportion to the number of applications made. In the event of there being more applications than places available to a particular parish or town, places will be allocated in the following order:-*

- (i) to those who would have to travel further to another non-faith maintained school than the one applied for.*
- (ii) to those living closest to the school*

Rule 7: *Children living outside the priority area who live closest to the school."*

8.8 The following amendments proposed by **T G M Kent**, and duly seconded, were LOST:-

"That Rules 4 & 5 be deleted."

8.9 The motion at 8.7 was CARRIED.

Following an adjournment for lunch, the Chairman left the meeting and the Vice-Chairman (K F Emsall) took the Chair for the remainder of the meeting.

8.10 The following motion proposed by **R Mays**, and duly seconded, was LOST:-

"That, notwithstanding the Guidelines for Panels, a Topic Group to be chaired by the Chairman of the Children Schools and Families Scrutiny Committee, be set up with a remit to scrutinise whether any aptitude tests that may be used for secondary allocations fully comply with the requirements of the Code of Practice for school admissions. The membership to comprise four members of the Conservative Group, three of the Labour Group, one of the Liberal Democrat Group and one to represent other members of the CSF Scrutiny Committee."

8.11 The following motion proposed by **D E Lloyd**, and duly seconded, was CARRIED unanimously:-

"(1) That the priority areas for St Albans Girls and Verulam Schools comprising the following parishes and towns be agreed:

<i>Aldenham</i>	<i>Kimpton</i>	<i>Sandridge</i>	<i>St Michael</i>
<i>Colney Heath</i>	<i>London Colney</i>	<i>Shenley</i>	<i>St Stephen</i>
<i>Harpenden</i>	<i>Redbourn</i>	<i>St Albans</i>	<i>Wheathampstead</i>

(2) That the priority areas for Hitchin Boys and Hitchin Girls Schools comprising the following parishes and towns be agreed:

<i>Baldock</i>	<i>Holwell</i>	<i>Letchworth</i>	<i>St Ippolyts</i>
<i>Codicote</i>	<i>Ickleford</i>	<i>Lilley</i>	<i>St Pauls Walden</i>
<i>Graveley</i>	<i>King's Walden</i>	<i>Offley</i>	<i>Weston</i>
<i>Hexton</i>	<i>Knebworth</i>	<i>Pirton</i>	<i>Wymondley</i>
<i>Hitchin</i>	<i>Langley</i>	<i>Preston</i>	

(3) That the priority area for Hatfield Girls School comprising the following parishes and towns be agreed:

<i>Hatfield</i>	<i>North Mymms</i>	<i>Welwyn</i>	<i>Welwyn Garden City</i>
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(4) That the priority area for Presdales School comprising the following parishes and towns be agreed:

<i>Aspenden</i>	<i>Essendon</i>	<i>Little Berkhamsted</i>	<i>Stapleford</i>
<i>Bayford</i>	<i>Great Amwell</i>	<i>Little Munden</i>	<i>Tewin</i>
<i>Bengeo Rural</i>	<i>Great Munden</i>	<i>Much Hadham</i>	<i>Thundridge</i>
<i>Bramfield</i>	<i>Hertford</i>	<i>Sacombe</i>	<i>Ware</i>
<i>Brickendon Liberty</i>	<i>Hertford Heath</i>	<i>Stanstead Abbots</i>	<i>Wareside</i>
<i>Datchworth</i>	<i>Hertingfordbury</i>	<i>Stanstead St</i>	<i>Watton-at-Stone</i>
	<i>Hunsdon</i>	<i>Margarets</i>	<i>Widford</i>

(5) That the priority area for Richard Hale School comprising the following parishes and towns be agreed:

<i>Bayford</i>	<i>Great Amwell</i>	<i>Little Munden</i>	<i>Thundridge</i>
<i>Bengeo Rural</i>	<i>Hertford</i>	<i>Sacombe</i>	<i>Ware</i>
<i>Bramfield</i>	<i>Hertford Heath</i>	<i>Stanstead Abbots</i>	<i>Wareside</i>

<i>Brickendon Liberty</i>	<i>Hertingfordbury</i>	<i>Stanstead St</i>	<i>Watton-at-Stone</i>
<i>Datchworth</i>	<i>Hunsdon</i>	<i>Margarets</i>	<i>Welwyn</i>
<i>Essendon</i>	<i>Little</i>	<i>Stapleford</i>	<i>Widford</i>
	<i>Berkhamsted</i>	<i>Tewin</i>	<i>Woolmer Green "</i>

8.12 The following motion was proposed by **R I N Gordon**, and duly seconded:-

"That the rules for co-educational community schools be agreed as follows:

- Rule 1:** *Children who have a Statement of Special Educational Needs naming the school*
- Rule 2:** *Children who can prove they have a particular medical or social reason for attending the school*
- Rule 3:** *Children who have a brother or sister at the school at the time of application.*
- Rule 4:** *Children of staff permanently employed at the school where the Local Authority has determined, having regard to the wishes of the Governing Body, that this is necessary to reduce recruitment and/or retention difficulties.*
- Rule 5:** *Children who live in the priority area for the school and who demonstrate an aptitude in the area of the school's specialism (with those demonstrating the greatest aptitude being given priority). This rule to apply to 10% of places in those schools determined by the LEA having regard to the wishes of their Governing Bodies.*
- Rule 6 :** *Children who live in the priority area and who would have further to travel to another non-faith maintained school than the one applied for. Where more children qualify under this rule than there are places available, places will be allocated to those who live nearest to the school.*
- Rule 7:** *Children who live in the priority area who live closest to the school.*
- Rule 8:** *Children who live outside the priority area and who would have further to travel to another non-faith maintained school than the one applied for. Where more children qualify under this rule than there are places available, places will be allocated to those who live nearest to the school.*
- Rule 9:** *Children living outside the priority area who live closest to the school."*

8.13 The following amendments proposed by **T G M Kent**, and duly seconded, were LOST:-

- (a) *"That Rules 4 & 5 be deleted."*
- (b) *"Add to Rule 6 the words '(in the priority area if there is one)' after 'non faith maintained school' so that it reads: 'who would have to travel further to another non-faith maintained school (in the priority area if possible) than the one applied for'."*

8.14 The motion at 8.12 was CARRIED.

8.15 The following motion proposed by **D E Lloyd**, and duly seconded, was CARRIED unanimously:-

"(1) That the priority area for Birchwood High School comprising the following parishes and towns be agreed:

<i>Albury</i>	<i>Furneux Pelham</i>	<i>Little Hallingbury</i>
<i>Birchanger</i>	<i>Gilston</i>	<i>Much Hadham</i>
<i>Bishop's Stortford</i>	<i>Great Hallingbury</i>	<i>Sawbridgeworth</i>
<i>Eastwick</i>	<i>High Wych</i>	<i>Sheering</i>
<i>Elsenham</i>	<i>Little Hadham</i>	<i>Stocking Pelham</i>
		<i>Thorley</i>

(2) That the priority area for Broxbourne, Sheredes and Turnford Schools comprising the following parishes and towns be agreed:

<i>Broxbourne</i>	<i>Nazeing</i>	<i>Waltham Cross</i>
<i>Cheshunt</i>	<i>Northaw & Cuffley</i>	
<i>Hoddesdon</i>	<i>Stanstead Abbots</i>	

(3) That the priority area for Edwinstree, Freman College, Greneway, Meridian, Ralph Sadleir and Roysia Schools comprising the following parishes and towns be agreed:

<i>Anstey</i>	<i>Buckland</i>	<i>Nuthampstead</i>
<i>Ardley</i>	<i>Buntingford</i>	<i>Reed</i>
<i>Aspenden</i>	<i>Cottered</i>	<i>Royston</i>
<i>Barkway</i>	<i>Great Munden</i>	<i>Standon</i>
<i>Barley</i>	<i>Hormead</i>	<i>Therfield</i>
<i>Braughing</i>	<i>Kelshall</i>	<i>Westmill</i>
<i>Brent Pelham</i>	<i>Meesden</i>	<i>Wyddial</i>

(4) *That the priority area for Chauncy, Sele and Simon Balle Schools comprising the following parishes and towns be agreed:*

<i>Bayford</i>	<i>Hertingfordbury</i>	<i>Tewin</i>
<i>Bengeo Rural</i>	<i>Hunsdon</i>	<i>Thundridge</i>
<i>Bramfield</i>	<i>Little Berkhamsted</i>	<i>Ware</i>
<i>Brickendon Liberty</i>	<i>Little Munden</i>	<i>Wareside</i>
<i>Great Amwell</i>	<i>Sacombe</i>	<i>Watton-at-Stone</i>
<i>Hertford</i>	<i>Stanstead St Margarets</i>	<i>Widford</i>
<i>Hertford Heath</i>	<i>Stapleford</i>	

(5) *That the priority area for Barclay, Barnwell, Collenswood, Heathcote, Marriotts, Nobel and Thomas Alleyne Schools comprising the following parishes and towns be agreed:*

<i>Aston</i>	<i>Datchworth</i>	<i>Knebworth</i>	<i>Walkern</i>
<i>Benington</i>	<i>Graveley</i>	<i>Stevenage</i>	

(6) *That the priority area for Monks Walk, Onslow St Audreys, Sir Frederic Osborn and Stanborough Schools comprising the following parishes and towns be agreed:*

<i>Ayot St Peter</i>	<i>Hatfield</i>	<i>Welwyn Garden City</i>
<i>Codicote</i>	<i>North Mymms</i>	<i>Welwyn</i>
<i>Essendon</i>	<i>Potters Bar</i>	<i>Woolmer Green</i> "

8.16 The following motion proposed by **R I N Gordon**, and duly seconded, was CARRIED:-

"(1) That the priority area for Knights Templar School comprising the following parishes and towns be agreed:

<i>Ashwell</i>	<i>Clothall</i>	<i>Rushden</i>
<i>Baldock</i>	<i>Hinxworth</i>	<i>Sandon</i>
<i>Bygrave</i>	<i>Newnham</i>	<i>Wallington</i>
<i>Caldecote</i>	<i>Radwell</i>	<i>Weston</i>

(2) That the priority area for Fearnhill, Highfield, Norton and Priory Schools comprising the following parishes and towns be agreed:

<i>Hexton</i>	<i>Langley</i>	<i>Pirton</i>
<i>Hitchin</i>	<i>Letchworth</i>	<i>Preston</i>
<i>Holwell</i>	<i>Lilley</i>	<i>St Ippolyts</i>
<i>Ickleford</i>	<i>Offley</i>	<i>Wymondley</i> "

8.17 The following motion proposed by **D E Lloyd**, and duly seconded, was CARRIED unanimously:-

"(1) That the priority area for Hertswood School comprising the following parishes and towns be agreed:

Aldenham Bushey Elstree and Borehamwood

(2) That the priority area for Adeyfield, Astley Cooper, Bridgewater, Cavendish, Francis Combe, Hemel Hempstead, Kings Langley, Longdean and Westfield Schools comprising the following parishes and towns be agreed:

<i>Abbots Langley</i>	<i>Hemel Hempstead</i>	<i>Pinner</i>
<i>Aldbury</i>	<i>Kings Langley</i>	<i>Rickmansworth</i>
<i>Berkhamsted</i>	<i>Little Gaddesden</i>	<i>Sarratt</i>
<i>Bovingdon</i>	<i>Maple Cross</i>	<i>Tring</i>
<i>Chipperfield</i>	<i>Nash Mills</i>	<i>Tring Rural</i>
<i>Chorleywood</i>	<i>Nettleden with Potten</i>	<i>Watford</i>
<i>Croxley Green</i>	<i>End</i>	<i>Watford Rural</i>
<i>Flaunden</i>	<i>Northchurch</i>	<i>Wigginton</i> "
<i>Great Gaddesden</i>	<i>Northwood</i>	

8.18 The following motion proposed by **R I N Gordon**, and duly seconded, was CARRIED unanimously:-

"That the priority area for Beaumont, Roundwood Park, Sandringham and Sir John Lawes Schools comprising the following parishes and towns be agreed:

<i>Ayot St Lawrence</i>	<i>King's Walden</i>	<i>St Michael</i>
<i>Colney Heath</i>	<i>London Colney</i>	<i>St Pauls Walden</i>
<i>Flamstead</i>	<i>Markyate</i>	<i>St Stephen</i>
<i>Harpenden</i>	<i>Redbourn</i>	<i>St Albans</i>
<i>Harpenden Rural</i>	<i>Ridge</i>	<i>Shenley</i>
<i>Kimpton</i>	<i>Sandridge</i>	<i>Wheathampstead</i> "

8.19 The Council received a supplementary report from the Director of Children, Schools and Families, relating to Tring Secondary School.

The following motion proposed by **R I N Gordon**, and duly seconded, was then CARRIED unanimously:-

"That the rules for Tring Secondary for 2003/2004 be as follows:

- 1. Children who must go to Tring School because they have a statement of special educational needs which names the school.*
- 2. Children who can prove that they have a particular medical or social reason why they must go to the school.*

3. *Up to a maximum of 10 places will be available for children who can prove that they have specific religious reasons for attending Tring School.*

Priority will be given to children whose parents have been active Church attendees (e.g. at least once a month) over a period of time. Applications must be supported by a letter from a Priest or Minister. If there are more than ten applications which meet this criteria, priority will be given to those who live nearest the school.

4. *Children who have an elder brother or sister at the school at the time of application.*
5. *Children who live in the parishes of Tring, Tring Rural, Aldbury, Wigginton and Little Gaddesden.*

If there are more children living in these parishes than there are places then we will give priority to those who live nearest to the school.

6. *Children who live nearest to Tring School. "*

8.20 The following motion proposed by **R I N Gordon**, and duly seconded, was CARRIED unanimously:-

"That the secondary admission rules for community and voluntary controlled schools should form part of the co-ordinated scheme involving all maintained schools in Hertfordshire."

9. ADULT AND COMMUNITY LEARNING PLAN 2002/03

9.1 **J T Metcalf** declared a prejudicial interest on this item and withdrew from the meeting during the consideration thereof and voting thereon.

9.2 The following motion proposed by **R I N Gordon**, and duly seconded, was CARRIED unanimously:-

"(1) That the Council notes with regret the transfer of responsibility for adult and community learning away from the democratically accountable County Council.

(2) That the Council should seek to maintain a key role in influencing the nature and scope of ACL provision both as a provider and through integration in its own policies and services including Out of School Hours Learning, Parenting Strategies, Community Strategies and Family Learning.

(3) That the Summary of the Adult and Community Learning Plan 2002/03 be adopted, incorporating the priorities contained in Appendix 4 of the report."

10 ADULT CARE SERVICES STRATEGY AND SPECIFIC GRANTS

10.1 The following motion was proposed by **J M Pitman**, and duly seconded:-

- "(1) That the vision and core aims of the Adult Care Services Department together with Service Strategies for Adult Care Services for 2002/03 and proposals to meet rising demands and reshape services using specific grants and County Council resources allocated to meet service pressures, be approved.*
- (2) That the report be approved as the Community Care Plan for Hertfordshire for 2002/03.*
- (3) That the extension of the Carers Services pilot and an expansion of the target group as set out in Appendix 4, be approved.*
- (4) That the Council congratulates Mrs Rose Cottle for her commendable efforts in raising nationally the crisis situation being faced by all Social Services Departments in delivering Social Care."*

10.2 The following amendment to (4) proposed by **J T Metcalf**, and duly seconded, was CARRIED unanimously:-

"That (4) be amended to read:

"That the Council congratulates Mrs Rose Cottle and the STOP campaign on their success in possibly preventing the proposed closure of Borehamwood Care Village, and for raising nationally the crisis situation in delivering nursing and Social Care, and asks the Adult Care Services Scrutiny Committee to advise the Cabinet and Council on what steps are necessary to ensure that there is adequate good quality nursing and Social Care available in future to people living in Hertfordshire'."

10.3 The substantive motions at 10.1 (1), (2) and (3) at 10.2 were then CARRIED unanimously.

11. FOOD LAW ENFORCEMENT PLAN 2002/03

The following motion proposed by **G D Game**, and duly seconded was CARRIED unanimously:-

"That the 2002/03 Food Law Enforcement Plan be approved."

12. KEY DECISIONS/FORWARD PLAN

The following motion proposed by **R J M Ellis**, and duly seconded , was CARRIED unanimously:-

"That the position of key decisions in the decision making process shown in the current edition of the Forward Plan, be noted."

13. CAPITAL PROJECTS AT SCHOOLS – PROPOSED AMENDMENTS BY CABINET TO THE FORMULA FOR SCHOOL CONTRIBUTIONS

14. APPOINTMENT OF CHAIRMEN & VICE-CHAIRMEN OF SCRUTINY COMMITTEES

The following motion proposed by **R J M Ellis**, and duly seconded, was CARRIED:-

- (1) *"That, notwithstanding the provisions of Standing Order for Scrutiny Committees SC 2(1), the following members be appointed with immediate effect to the Chairmanship and Vice-Chairmanship of Scrutiny Committees and the Audit Committee, until the Annual Meeting of the Council on 20 May 2003:-*

<u>Committee</u>	<u>Chairman</u>	<u>Vice-Chairman</u>
<i>Adult Care Services</i>	<i>Roma Mills</i>	<i>Ken Coleman</i>
<i>Children, Schools & Families</i>	<i>Tanis Kent</i>	<i>Roy Clements</i>
<i>Community Information & Protection</i>	<i>Jane Hobday</i>	<i>Keith Emsall</i>
<i>Environment</i>	<i>Chris White</i>	<i>Mary Bayes</i>
<i>Resources</i>	<i>Bob Mays</i>	<i>Bill Storey</i>
<i>Audit</i>	<i>Paul Goggins</i>	<i>Tony Dodd "</i>

- (2) That Standing Order SC2 (1) be amended to read:

"The Chairman and Vice-Chairman of each Committee shall be appointed by the Council at the Annual Meeting of the Council each year, commencing in May 2003. Casual vacancies shall be filled by the Council at their first meeting after the occurrence of the vacancy."

15. SCHEME FOR MEMBERS ALLOWANCES 2002/03

The following motion proposed by **R J M Ellis**, and duly seconded, was CARRIED unanimously:-

"That the Scheme for Members' Allowances made by the Council on 14 February 2002 be amended by the substitution of the attached revised Appendix 3, in place of the one originally agreed (changes made denoted by asterisks)."

16. COUNTY COUNCIL REVENUE & BUDGET MONITOR

17. COMPREHENSIVE PERFORMANCE ASSESSMENT

18. COUNCIL STANDING ORDERS

18.1 The following motion proposed by **R J M Ellis**, and duly seconded was CARRIED unanimously:-

"That Standing Order 7 (3) be amended to delete 'orally' in the first line."

18.2 The following motion proposed by **R Mays**, and duly seconded, was WITHDRAWN following discussion:-

"That Standing Order 7 (2) be amended to delete '10 clear days' and insert '3 working days' instead."

19. NOTICES OF MOTION

None were notified.

ANDREW LAYCOCK
County Secretary

REVISED APPENDIX AGREED BY COUNTY COUNCIL 26/3/02

APRIL 2002
APPENDIX 3

<u>Post</u>	<u>Payment £</u>
Leader of the Council	21,000
Cabinet Member who normally deputises for Leader / Resources Portfolio	15,750
Cabinet Member for:	
- Children, Schools & Families	14,000
- Environment	14,000
- Adult Care Services	14,000
- Community Information & Development (including IT)	14,000
- Protection & Registration	7,000
- Regeneration, the Region and Europe	7,000
- Best Value	7,000
Chairman of Scrutiny Committee who is also Leader of the Labour	9,450

Group:	
Chairman of Scrutiny Committee who is also Leader of the Liberal Democrat Group:	5,250*
Chairmen of other Scrutiny Committees (3)	5,250*
Vice-Chairmen of Scrutiny Committees (5)	2,625
Chairmen of the following Cabinet Panels:	
- (Children, Schools & Families) Achievement	5,250
- (Children, Schools & Families) Resources	5,250
- (Children, Schools & Families) Strategy	5,250
- (Environment) Structure Plan	5,250
- (Environment) Transport	5,250
- (Resources) Property	5,250
Chairman of Development Control Committee	5,250
Chairman of Audit Committee	3,500
Chairman of the Council	7,000
Vice-Chairman of the Council	1,750
NOTE: Members are restricted to one SRA each	