

Standing Order 7

Questions

7 (1) Questions to Leader, Deputy Leader and Chairmen

- (a) At each meeting of the Council there shall be an opportunity for members of the Council to put questions to the Leader of the Council, Deputy Leader of the Council, and Chairmen of Committees about the discharge of their (or their Committees') responsibilities.
- (b) A member who wishes to ask a question shall give written notice of it to the County Secretary at least 10 clear days before the meeting, stating to whom the question is to be put.
- (c) Questions shall be answered orally at the meeting in the order in which notice has been received. At the end of each reply, the questioner may put one supplementary question to the person to whom the original question was put; who may reply orally or may undertake to reply in writing within 7 days. There shall be no other debate or discussion of the question at the meeting.
- (d) The period of time allocated to questions shall not exceed 30 minutes. Any questions remaining after that period has elapsed shall be answered in writing within 7 days.
- (e) Answers given orally at the meeting shall be included in the Minutes. Answers given in writing after the meeting shall be copied to all members.

7 (2) Questions to the Hertfordshire Police Authority

- (a) Questions on the discharge of the functions of the Hertfordshire Police Authority may be asked by members at a meeting of the County Council and shall be put to and answered by a person nominated for the purpose by the Authority.
- (b) Written notice of such questions shall be given to the County Secretary at least 10 clear days before the meeting.
- (c) Questions shall be answered orally at the meeting in the order in which notice has been received. At the end of each reply, the questioner may put one supplementary question to which the person responding may reply orally or may undertake to give a written reply within 7 days. There shall be no further debate or discussion on the question.
- (d) Answers given orally shall be included in the Minutes. Answers given in writing after the meeting shall be copied to all members.

7 (3) Questions on Reports

A member may ask questions arising from a report presented to the Council at the time it is presented. All questions shall be directed to the person who presided at the meeting, who may answer orally or may undertake to reply in writing within 7 days. A copy of a written reply shall be sent to any member on request.