

**AGENDA** for the **STANDARDS COMMITTEE** meeting to be held in Committee Room 'A', County Hall, Hertford on Friday 26 September 2003 at 10.00 a.m.

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**MEMBERS OF THE COMMITTEE (6) - QUORUM 3**

Four Independent Members : P J Aylett (Chairman), R Fletcher, S Poole, D Sands.

Two County Councillor Members : J T Metcalf, S J Mills

**AGENDA**

**1. MINUTES**

To confirm the minutes of the Committee held on 14 February 2003 (previously circulated).

**2. LOCAL HANDLING OF COMPLAINTS**

To inform the Committee of new Regulations about local handling of complaints, and to invite them to agree a procedure to follow when dealing with those complaints.

Report of the County Secretary (attached).

**3. STANDARDS COMMITTEE RESPONSIBILITIES**

The Committee at their last meeting asked the County Secretary to survey a sample of local authorities to see what responsibilities they give their Standards Committees, and report back to this meeting for information. This report summarises the outcome of that survey.

**4. COMPLAINTS TO THE STANDARDS BOARD**

Report of the County Secretary (attached).

(Exclusion of Press and Public

Should the Committee wish to debate Annex 2 of item 4, the Chairman will move the following resolution to exclude any press and public that are in attendance.

'That under Section 100 (A) (4) of the Local Government Act 1972, the press and public be excluded from the meeting on the grounds that Annex 2 of item 4 involves the likely disclosure of exempt information as defined in paragraph 7 of Part I of Schedule 12 to the said Act.'

**5. REPORT TO THE COUNTY COUNCIL**

To consider items (if any) for inclusion in a report to the County Council meeting on 25 November 2003.

**If you require further information about this agenda please contact  
Ron Coxall Tel: 01992 555540 or Fax: 01992 555518**