

**To: All Members of the County Council
All Chief Officers****From COUNTY SECRETARY'S
DEPARTMENT****Ask for** Ron Coxall
Ext 5540
Minicom 6611
My Ref RNC/sk
Your Ref

**AUDIT COMMITTEE
27 MARCH 2001****MINUTES****ATTENDANCE****MEMBERS OF THE COMMITTEE**

G L Francis, A Kilkerr, D E Lloyd, G A G Pulman, R Sanderson (Chairman),
R J Smith, J W A Usher (for N K Brook)

Upon consideration of the agenda for the Audit Committee meeting on 27 March 2001 as circulated, copy annexed, action was taken or decisions were reached on individual items as recorded below:

AGENDA PART 1**MINUTES**

The minutes of the meeting of the Committee held on 12 December 2000 were confirmed.

1. DISTRICT AUDIT PLANNING MEMORANDUM 2000/2001

The District Auditor, Karen McConnell, informed the Committee about the new Code of Audit Practice and the changes to auditing arrangements which would arise therefrom. She undertook to send a copy of the new code to each member of the Committee.

The Audit Manager, Carol Mounfield, then outlined the Audit Plan for 2000/2001. The Committee endorsed the programme of work set out therein (Sections 5 to 7). They also endorsed the proposal in Section 8 to undertake work on assessing the County Council's arrangements for maximising the benefit of census data, subject to the agreement of the Finance Director.

However they agreed to defer consideration of the proposal (also in Section 8) to undertake work on assessing current developments in the area of risk management until their next meeting, at which time they would receive a report on the subject from the Head of Risk Management, Paul Dudley.

2. RESPONSE TO THE DISTRICT AUDIT MANAGEMENT LETTER 1999/2000

The Committee agreed that the responses set out in the report be sent to the District Auditor as the formal County Council response to the Management Letter.

The District Auditor undertook to report back to the Committee once the challenge to the accounts relating to expenditure on public rights of way was resolved.

3. INTERNAL AUDIT PLAN 2001/2002

The Committee endorsed the Internal Audit work programme for 2001/2002.

The Chief Internal Auditor agreed to circulate to members of the Committee the list of the charities for whom Internal Audit undertake financial audits.

4. FUTURE WORK PROGRAMME

The Committee agreed their future work programme. It was agreed that a list of potential contract monitoring items be presented to the next meeting so that the Committee could choose the items on which they would like to receive reports from October 2001 onwards.

AGENDA PART 2 (CLOSED)**Exclusion of the Press and Public**

RESOLVED:

That under Section 100(A)(iv) of the Local Government Act 1972, the press and public be excluded from the remainder of the meeting for the following items of business on the grounds that they would involve the likely disclosure of exempt information as defined in paragraph 7 of Part 1 of Schedule 12A to the said Act.

1. CONTRACTS FOR TRANSPORTATION CONSULTANCY SERVICES

The Committee received a monitoring report on Transportation Consultancy Services, presented by Alan Armson, Network Manager, Environment department.

2. CONTRACTS FOR PROPERTY, ENGINEERING AND MISCELLANEOUS INSURANCES

The Committee received the report on insurances, presented by Jill Laycock, Group Manager, Corporate Accountancy. Jill was asked to report back to the next meeting with further detail, particularly regarding the insured value of the County Council's property, and on the criteria used for monitoring performance on the prompt handling and settling of claims.

Andrew Laycock
County Secretary