

**AGENDA** for the **AUDIT COMMITTEE** meeting to be held in Committee Room 'B', County Hall, Hertford on Tuesday 27 March 2001 at 9.30 a.m.

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**MEMBERS OF THE COMMITTEE (8) - QUORUM 3**

N K Brook, F J Escott, G L Francis, A Kilkerr, G A G Pulman, D E Lloyd, R Sanderson (Chairman), R J Smith

**AGENDA**

**PART ONE (PUBLIC) AGENDA**

Meetings of the Committee are open to the public (this includes the press) and attendance is welcomed. However, there may be occasions when the public are excluded from the meeting for particular items of business. Any such items are taken at the end of the public part of the meeting and are listed under "Part Two ('closed') agenda".

**1. MINUTES**

To confirm the minutes of the meeting held on 12 December 2000 (previously circulated)

**2. DISTRICT AUDIT PLANNING MEMORANDUM 2000/2001**

Report of the District Auditor

Attached

**3. DISTRICT AUDIT MANAGEMENT LETTER 1999/2000**

Progress Report from District Auditor (oral) and Finance Director (report attached)

**4. DRAFT INTERNAL AUDIT PLAN 2001/2002**

Report of the Chief Internal Auditor

To inform the Committee of, and to give them the opportunity to comment on, Internal Audit's draft work programme for 2001/2002.

## **5. FUTURE WORK PROGRAMME**

### Report of the Lead Officer

The Committee are invited to update and agree their rolling work programme (draft attached).

## **PART TWO (CLOSED) AGENDA**

### **EXCLUSION OF PRESS AND PUBLIC**

The Chairman to move:-

“That under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 7 of Part I of Schedule 12A to the said Act.”

#### **1. CONTRACT FOR TRANSPORTATION CONSULTANCY SERVICES**

##### Report of the Director of Environment

This report, as requested by the Committee, is presented in the tabular format previously agreed for these monitoring items.

#### **2. CONTRACT FOR PROPERTY, ENGINEERING AND MISCELLANEOUS INSURANCES**

##### Report of the Finance Director

This report, as requested by the Committee, is presented in the tabular format previously agreed for these monitoring items.

Lead Officer: Chris Kay  
Tel: 01992 555320

Committee Administrator: Ron Coxall  
Tel: 01992 555540

**Please note that full papers have been dispatched to Committee members only. All other members have been sent the agenda front sheet only.**

**If you require a copy of any of the reports mentioned above please contact Ron Coxall: Tel: 01992 555540 or Fax: 01992 555518**