

**To: All Members of the County Council
All Chief Officers**

**From COUNTY SECRETARY'S
DEPARTMENT**

Ask for Ron Coxall
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**AUDIT COMMITTEE
10 OCTOBER 2000**

MINUTES

ATTENDANCE

MEMBERS OF THE COMMITTEE

N K Brook, P T J Channell (for A Kilkerr), K J Coleman (for D E Lloyd),
G L Francis, D B Lloyd (for F Escott), G A G Pulman, E A Rafferty (for M Wilson), R
Sanderson.

Upon consideration of the agenda for the Audit Committee meeting on 10 October 2000 as
circulated, copy annexed, action was taken or decisions were reached on individual items as
recorded below:

AGENDA PART 1

ELECTION OF CHAIRMAN

R Sanderson was elected Chairman of the Committee for the ensuing year

1. PLANNING OF SCHOOL PLACES AND SMALL SIXTH FORMS

The Committee received a report, requested previously by the Scrutiny and Audit Panel,
on the implementation of the 16-19 Strategy. They asked that this be referred to the
Chairman and Spokesmen on the Children, Schools and Families Committee as a
potential item for scrutiny by that Committee.

2. OUTSTANDING DEBT OWED TO THE COUNTY COUNCIL - UPDATE

The Committee received a report on the introduction of a new debt monitoring system in
November 1999 and noted that the new arrangements had led to improvements in the

overall debt situation, and had been particularly effective in reducing the amount of short-term debt.

3. FUTURE WORK

The Committee agreed the following as their work programme for December 2000 onwards:

<u>Committee date</u>	<u>Items</u>
12 December 2000	<ul style="list-style-type: none"> • District Audit Management Letter 1999/2000 • Internal Audit progress report • 2 Contract monitoring items (see minute part 2 item1)
27 March 2001	<ul style="list-style-type: none"> • District Audit Planning Memorandum 2000/2001 • Draft Internal Audit Plan 2001/2002 • 2 Contract monitoring items (see minute part 2 item1)
26 June 2001	<ul style="list-style-type: none"> • Annual Internal Audit Report 2000/2001 • 2 Contract monitoring items (see minute part 2 item 1)
September/October 2001	<ul style="list-style-type: none"> • 2 Contract monitoring items

AGENDA PART 2 (CLOSED)

Exclusion of the Press and Public

RESOLVED:

That under Section 100(A)(iv) of the Local Government Act 1972, the press and public be excluded from the remainder of the meeting for the following items of business on the grounds that they would involve the likely disclosures of exempt information as defined in paragraph 7 of Part 1 of Schedule 12A to the said Act.

1. LARGE CONTRACTS LIST UPDATE

The Committee received a report on high value contracts and agreed that the following contracts be monitored at future meetings:-

- Mouchel Consulting Ltd (Environment)
- British Telecom (Corporate)
- David Webster Ltd (Environment)
- Turning Point (Social Services)
- Zurich Municipal (Corporate)
- Shell UK (Corporate)

2. CONTRACTS FOR THE SUPPLY OF GAS AND ELECTRICITY

The Committee received a report on gas and electricity supply contracts.

3. CONTRACTS FOR PASSENGER TRANSPORT - SOVEREIGN BUS AND COACH CO.

The Committee received a report on the County Council's passenger transport contract with the Sovereign Bus and Coach Co.

Andrew Laycock
County Secretary