

**HERTFORDSHIRE COUNTY COUNCIL  
RESOURCES, PROSPERITY, PARTNERSHIP AND  
CONSULTATION SELECT COMMITTEE  
1 NOVEMBER AT 10.30 A.M.**

**Agenda Item  
No.**

**7**

**ESTABLISHMENT OF AN ASSET PLANNING SELECT COMMITTEE PANEL**

Report of the Corporate Director People & Property

Author:- Tony Comer Tel. 01992 556215

Executive Member:- David Beatty

**1. Purpose of the report**

To establish a panel to scrutinise the Service Property Strategies and the Corporate Asset Management Plan.

**2. Summary**

Service Property Strategies have been produced by services since 1995 and previously were approved by committees. Last year arrangements were made for the strategies to be considered by panels of the relevant Select Committee. The Corporate Asset Management Plan is a new document. In part, it responds to the requirements of the Department of the Environment, Transport and the Regions (DETR) for allocating resources from the Single Capital Pot and, in part, is the development of the previous county council Asset Plan. Last year the Corporate Asset Management Plan was approved by Cabinet using the urgency arrangements because of exceptional timing issues.

For this and future years it is proposed that a single panel should scrutinise all the Service Property Strategies and the Corporate Asset Management Plan. This will be more effective in terms of consistency of assessment, the identification of cross issues and the linkage of the Service Property Strategies and the Corporate Asset Management Plan.

**3. Conclusions**

The committee is requested to identify members to form the panel and identify a Chairman and Vice-Chairman.

## **Background**

### **Service Property Strategies**

The Service Property Strategies are intended to set out each service's position on property in terms of:

- service property objectives to meet policies for service delivery
- problems with the property which impact on service delivery
- priorities and actions to solve the problems.

Guidance has been issued to all services on the structure and content of the strategies. The strategies need to be scrutinised in March each year in order to meet the reporting deadline set by the DTLR for the Corporate Asset Management Plan.

### **Corporate Asset Management Plan**

The Corporate Asset Management Plan (CAMP) sets out:

- the corporate direction on property
- actions to achieve that direction.

A summary of the Corporate Asset Management Plan together with the Capital Strategy are used by central government to allocate resources from the Single Capital Pot. Cabinet has to approve the full document and the summary. The DTLR has issued guidance on the content of the version of the CAMP which it receives. The CAMP will be scrutinised in late June / early July each year.

### **Proposed panel terms of reference**

1. To scrutinise annually the Service Property Strategies produced by services and report with recommendations:
  - (a) to the appropriate Chief Officers
  - (b) on an overall basis to the Select Committee.
2. To scrutinise annually the Corporate Asset Management Plan and report with recommendations to the Cabinet.

### **Proposed panel composition**

A panel of members is proposed with the aim, if possible, of representative from each select committee.

### **Financial Implications**

There are no direct financial implications from carrying out the scrutiny.

*Background information referred to by author:*

Property Guidance Note 1 - Property and the Asset Planning System.

Property Guidance Note 2 - Service Property Strategy Process.