

SELECT COMMITTEE SCRUTINY WORK PROGRAMME

Report of the Support Officer to the Select Committee

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1. Purpose of Report

To present a suggested scrutiny work programme for future meetings to the select committee. The programme is proposed by Chairman, there will be regular scrutiny of these items if the Select Committee decides that it wishes to pursue this course of action. Members may wish to use this opportunity to propose additional items for one-off scrutiny over the coming year.

2. Summary

This report puts forward a number of items which have been put forward to be included in the Committee agenda for scrutiny.

(a) Revenue and Capital Budget Monitoring - item proposed by David Lloyd

It is suggested that the Committee should scrutinise both revenue and capital budget monitors on a quarterly cycle with the first monitoring report being brought to the January meeting.

(b) Review of Performance Monitoring Information - Item proposed by David Lloyd

It is suggested that the Committee should review the progress of the services in its remit against the performance indicators specified in the Best Value Performance Plan on a quarterly basis. The first monitoring report being brought to the January Committee and would highlight areas of exceptionally good or poor performance as well as presenting data on the indicators relevant to this committee.

(c) Review of the Best Value Performance Plan - Item proposed by Ian Laidlaw-Dickson

In addition to the regular review of performance information it is suggested that the committee should scrutinise the Best Value Performance Plan (BVPP) on an annual basis.

The draft BVPP for 2001/2002 will be referred to select committees by cabinet in the January cycle of meetings. It is suggested that the committee may wish to use a workshop format for part of its January meeting to scrutinise:

- The structure and coherence of the plan in their role as the select committee with responsibility for Best Value

- The parts of the plan which relate to Resources, Prosperity, Partnership and Consultation informed by the performance information presented relating to the current plan.

In addition to this the Committee may wish to consider how it could take a broader look at our achievement of the programme set out in the 2000/2001 plan once the period that it covers has been completed. Again a workshop format may be appropriate.

Conclusions

The Select Committee should discuss whether or not they wish to scrutinise the above items. If they choose to do so this may be done:

- at a meeting by questioning officers/Executive Member
- by requesting an further report
- by referring the matter to a panel/topic group

Financial Implications

If the committee wish to recruit support for a piece of work, this will be funded from the budget of the service under scrutiny.

Background information referred to by the author whilst compiling this report

Requests by Members for scrutiny items
Guidelines for Select Committees