

**HERTFORDSHIRE COUNTY COUNCIL**

**COMMUNITY INFORMATION AND PROTECTION  
SCRUTINY COMMITTEE**

**TUESDAY, 15 JANUARY 2002 AT 10.30 A.M.**

**FUNCTIONS AND REMIT OF THE COMMUNITY INFORMATION AND  
PROTECTION SCRUTINY COMMITTEE**

Report of the County Secretary

Author:- Nikki Patient, Committee Administrator

Tel: 01992 555560

Agenda Item No.

**1**

**1. Purpose of the report**

To note the functions and remit of the Community Information and Protection Scrutiny Committee following the adoption of the new Constitution by County Council on 27 November 2001.

**2. Functions**

2.1 Each Scrutiny Committee has power to:

- a) review or scrutinise decisions made in connection with the discharge of any functions whether or not they are the responsibility of the Executive
- b) report and make recommendations to the Council or the Executive with respect to the discharge of any functions whether or not they are the responsibility of the Executive
- c) report or make recommendations to the Council or the Executive on matters which affect the County or its inhabitants
- d) recommend that a decision which is the responsibility of the Executive which has been taken but not implemented be reconsidered by the decision maker
- e) refer to the Council for review or scrutiny a decision which is the responsibility of the Executive and which has been taken but not implemented
- f) each Scrutiny Committee may appoint time-limited Topic Groups to deal with particular matters within their remit.

### **3. Composition and Terms of Reference**

- [Note 1. The composition of each Scrutiny Committee describes the voting membership. Each Scrutiny Committee has power to co-opt persons who are not members of the Council in a non-voting capacity.
2. Members of the Executive may not sit on Scrutiny Committees or Topic Groups set up by them.]

#### **Community Information and Protection**

Composition : 10 members of the Council.

Remit : The policies and services of the Council for:

- culture (including tourism, sport & recreation)
- securing unified access to services
- public libraries, museums and the arts
- registration of births, marriages and deaths
- fire & rescue
- civil and emergency planning
- trading standards and consumer protection
- the Coroners Service

### **4. Procedures**

- 4.1 The Standing Orders for Scrutiny Committee set out in Annex 9 to the Constitution adopted on 27 November 2001 allow this Scrutiny Committee to determine their own arrangements for obtaining views from a wide range of sources, including the co-option of non-voting members.
- 4.2 SC.6 also encourages the Scrutiny Committee to reach their conclusions by consensus if that is possible. A vote may, however, be taken if consensus cannot be reached on any particular issue.

### **5. Financial Implications**

There are no financial implications arising from this report.

*Background information used by the author in compiling this report.*

Constitution of Hertfordshire County Council adopted 27 November 2001