

HERTFORDSHIRE COUNTY COUNCIL

**COMMUNITY INFORMATION AND PROTECTION
SELECT COMMITTEE**

WEDNESDAY, 4 JULY 2001 AT 2.15 P.M.

Agenda Item No.

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**FUNCTIONS AND REMIT OF THE COMMUNITY INFORMATION &
PROTECTION SELECT COMMITTEE**

Report of the County Secretary

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1. Purpose of the report

To note the functions and the remit of the Community Information and Protection Select Committee.

2. Functions

2.1 The functions of the Select Committee are to:

- i) Scrutinise and comment upon proposed policies and decisions within their remit brought to them by Cabinet, in order to assist the development of policy and effective decision making.
- ii) Consider matters referred to them by the Council and make recommendations thereon to the Council, Cabinet and Chief Officer.
- iii) Scrutinise and make recommendations to the Council, Cabinet or a Chief Officer on particular areas of policy or service delivery which they have chosen to investigate. A Select Committee may not duplicate the work of a Best Value Review; or investigate a matter which it has considered within the preceding six months, unless requested to do so by the Cabinet or Council.

3. Remit

3.1 The remit of the Select Committee covers:

- culture (including sport and recreation)
- securing unified access to services
- public libraries, museums and the arts

- registration of births, marriages and deaths
- fire & rescue
- civil and emergency planning
- trading standards and consumer protection
- the Coroners Service

4. Procedures

- 4.1 The Standing Orders for Select Committees (set out in Appendix C to the Constitution) allow this select committee to determine their own arrangements for obtaining views from a wide range of sources; they may, if they wish, co-opt non-voting members.
- 4.2 Standing Orders also encourage the Select Committee to reach their conclusions by consensus if that is possible. A vote may, however, be taken if consensus cannot be reached on a particular issue.

5. Financial Implications

There are no financial implications arising from this report.

Background papers used by the author in compiling this report:

Constitution of the County Council adopted 16 May 2000 as amended on 28 November 2000 and 3 April 2001.