

**To: All Members of the County Council  
All Chief Officers**

**From: COUNTY SECRETARY'S  
DEPARTMENT**

**Ask for: Peter Hull**

**Ext: 5565**

**My Ref: PH/ahp**

**Your Ref:**

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**COMMUNITY INFORMATION & PROTECTION SELECT COMMITTEE  
13 MARCH 2001**

**MINUTES**

**ATTENDANCE**

**MEMBERS OF THE COMMITTEE**

P T J Channell (Vice-Chairman), M D Colne, D J Drake, B P Hall,  
B N W Hammond, J A Hobday (Chairman), J R Morton, R J Smith, J W A Usher.

**EXECUTIVE MEMBERS IN ATTENDANCE**

G D Game, J M Pitman.

Other Members in Attendance

B J Lamb, R H Smith.

Upon consideration of the agenda for the Community Information & Protection Select Committee meeting on 13 March 2001, as circulated, copy annexed, action was taken or decisions were reached on individual items as recorded below.

**CHAIRMAN'S ANNOUNCEMENTS**

**(i) Membership changes**

**R J Smith** had replaced **B Wing**

**(ii) Joan Blake, Committee Administrator**

The Chairman and Members of the Committee thanked Joan Blake for all her excellent work as Committee Administrator to this Committee and wished her well in her new career at the Health Development Agency.

**(iii) Foot and Mouth Virus**

At the Chairman's request Ian McLachlan, Head of Trading Standards reported the latest position on the foot and mouth virus and that there had been no confirmed cases in Hertfordshire. All Members of the County Council had been given detailed information on this matter.

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**MINUTES**

The minutes of the meeting of the Committee held on 16 January 2001 were confirmed as a correct record subject to the addition of Executive Members David Beatty, Gerald Game, Jane Pitman and Alan Searing in the list of Members in attendance.

**PUBLIC PETITIONS**

None.

**QUESTIONS**

None.

**PART I ('OPEN') BUSINESS****ACTIONS****1. DRAFT FOOD SERVICE PLAN 2001/2002**

[Officer contact: Ian McLachlan 01992 555612]

**1.1 Cabinet Proposal**

Members discussed the proposal from Cabinet on 29 January 2001 which:-

*“Supported the draft Food Service Plan 2001/2002 as set out in the report and asked the Community Information and Protection Select Committee for comment.”*

**1.2 Members discussed the report and made a number of comments which included:-**

- (a) This was a good plan which sets out a framework to fulfil the Food Service Agency's need to restore confidence in the food chain.
- (b) Promotion of the food safety activity was recognised as important in order to meet the purpose of the FSA legislation to restore confidence in the food chain. The Committee requested a report to the CIP Select Committee when proposals have been worked up to enable the Committee to consider and contribute to ensuring an effective approach.
- (c) An Annual Report was requested to be submitted to the Community Information and Protection Select Committee as well as to the Cabinet.

- (d) The Committee would wish to monitor the plan on a regular basis (say every six months) and require further information to do this. The Committee would like to be able to monitor both the work done on the plan and how effective this had been in achieving the overall aims.
- (e) Trading Standards were requested to give some thought to the kind of information that would be useful to present to the Committee in order to monitor the plan. Suggestions included statutory performance indicator information, numbers of prosecutions and feedback from consumers, traders and partner organisations.
- (f) An explanation of levels of risk would be helpful.
- (g) The importance of liaison with districts was emphasised and the Committee support continuing efforts to improve such liaisons.

### 1.3 Response to Cabinet

- (a) The Draft Food Service Plan 2001/2002 is a good plan which sets out a framework to fulfil the Food Service Agency's need to restore confidence in the food chain.
- (b) The Cabinet is asked to agree that an Annual Report be submitted to both the Cabinet and the Community Information and Protection Select Committee.
- (c) That the Community Information and Protection Select Committee would wish to monitor the plan on a regular basis (say every six months) particularly its promotion and activities.

Peter Hull  
David Roberts  
Ian McLachlan

## 2. **FIRE SAFETY EDUCATION FOR SCHOOL AGE PUPILS**

[Officer contact: Terry Standing, Assistant Chief Fire Officer 01992 507504]

2.1 The Select Committee considered as response to questions raised by the Select Committee on 11 October 2000 and provide an update on the Hertfordshire Fire and Rescue Service's progress in the area of community fire safety activity.

2.2 Members noted:-

- (a) That Hertfordshire Fire and Rescue Service and Hertfordshire County Council Education Department believed that neither the community fire safety education initiatives currently in operation nor those proposed conflicted with the national curriculum and Ofsted objectives.

- (b) The Hertfordshire Fire and Rescue Service would continue to consult with Hertfordshire County Council Education Department on future project and where appropriate seek approval from Ofsted.
- (c) That at their meeting on 31 January 2001 Members of the Community Fire Safety Panel had discussed this matter and agreed to receive a further report should any new information be received.

2.3 The Committee were pleased that the work on fire safety education was moving forward as a result of this Committee's initiative and also that Hertfordshire was taking a lead in this area of work.

Terry Standing

**3. CORONERS SERVICE - SCRUTINY**

It was agreed that the Coroners Service should form the basis of a scrutiny item at a future meeting of this Committee.

Tom Hawkyard

**REPORT TO COUNTY COUNCIL**

No items were reported to the County Council.

**Andrew Laycock**  
**County Secretary**