

AGENDA for a meeting of the COMMUNITY INFORMATION & PROTECTION SELECT COMMITTEE in Committee Room 'B', County Hall, Hertford, on Wednesday 11 October 2000 at 10.30 am

MEMBER MEETINGS (FOR MEMBERS ONLY)

Conservative	9.30 am	Committee Room 'A'
Labour	9.30 am	Committee Room 'C'
Liberal Democrat	9.30 am	Room 111

MEMBERS OF THE COMMITTEE (10) - QUORUM 4

P T J Channell, M D Colne, D J Drake, B P Hall, J Taunton, J A Hobday, S J Mills, J R Morton, J W A Usher, B Wing

AGENDA

AUDIO SYSTEM

The Committee Room is fitted with an audio system to assist those with hearing impairment. Anyone who wishes to use this should contact main (front) reception.

PART 1 (PUBLIC) AGENDA

Meetings of the Committee are open to the public (this includes the press) and attendance is welcomed. However, there may be occasions when the public are excluded from the meeting for particular items of business. Any such items are taken at the end of the public part of the meeting and are listed under "Part II ('closed') agenda."

PUBLIC PETITIONS (Standing Order C10)

Any member of the public, (who is a resident in Hertfordshire or is on the electoral register for Hertfordshire) may present a petition to the Committee. An authorised representative of any Hertfordshire parish or town council subscribing to a parish charter approved by the County Council may also present a petition to the Committee in relation to matters within that parish. The subject of the petition must be appropriate for the Committee and must be signed by at least 100 residents or business ratepayers of Hertfordshire.

AGENDA

Notification of intent to present a petition must be given in writing to the County Secretary, (County Hall, Hertford, SG13 8DE) at least fourteen clear days before the meeting where an item relating to the subject matter of the petition does not appear on the agenda for the meeting and at least three clear days before where the item is the subject of a report.

If you have any queries about the procedure please contact Joan Blake on telephone no. (01992) 555560.

No notice of petitions had been received at the time of agenda despatch.

QUESTION TIME

Members are able to question the executive member(s) and/of chief officer(s). Each question shall be relevant to the responsibility of the executive member(s) or chief officer(s) concerned. A member who wishes to ask a question shall give written notice of it to the County Secretary at least three clear working days before the meeting, stating to whom the question is to be put. Questions shall be answered orally at the meeting in the order in which notice has been received. The period of time allocated for questions shall not exceed ten minutes. Any questions remaining after that period has elapsed shall be answered in writing within seven days. Answers given orally shall be minuted; written answers shall be copied to all members of the committee.

1. ELECTION OF CHAIRMAN AND VICE-CHAIRMAN OF THE COMMITTEE

To elect the Chairman and Vice-chairman in accordance with Standing Order SC.2.

The following reports are attached to this agenda:-

Reports of the County Secretary

- 2. FUNCTIONS AND REMIT OF THE COMMUNITY INFORMATION & PROTECTION SELECT COMMITTEE**
- 3. ESTABLISHMENT OF PANELS**
- 4. SELECT COMMITTEE SCRUTINY WORK PROGRAMME**

Items chosen by the Select Committee Group spokesmen:-

- (a) Fire Service Education for School Age Pupils**
- (b) Trading Standards Inspection Programme**

ITEMS REFERRED TO THE COUNTY COUNCIL

The Select Committee may choose to refer one or more items and the Opposition may select one item to the Council.

PART II ('CLOSED') AGENDA

EXCLUSION OF PRESS AND PUBLIC

There are no items of Part II business on this agenda but if an item is notified the Chairman will move:-

"That under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph ... of Part 1 of Schedule 12A to the said Act."

Please note that full papers have been despatched to Committee members only. All other members have been sent the front sheets of each report.

If you require a copy of any of the reports mentioned above or require further information about this agenda please contact Joan Blake, Committee Services, County Secretary's Department, on telephone no. (01992) 555560 or fax. 01992 555518