

HEALTH SCRUTINY MEMBERS PLEASE NOTE THAT
THERE ARE NO HEALTH ISSUES TO BE CONSIDERED
AT THIS MEETING

**AGENDA for a meeting of the ADULT CARE AND HEALTH SCRUTINY
COMMITTEE in the Council Chamber, County Hall, Hertford on
THURSDAY 15 JANUARY 2004 AT 10.00 A.M.**

MEMBER MEETINGS (FOR MEMBERS ONLY)

Conservatives	12.00 noon	Wednesday 7 January	Director of Adult Care Services' Office (Room 242)
Labour	9.30 a.m.	Thursday 8 January	Director of Adult Care Services' Office (Room 242)
Liberal Democrats	t.b.a		

MEMBERS OF THE SCRUTINY COMMITTEE (19) - QUORUM 5

COUNTY COUNCILLORS (14)

E M Clarke, K J Coleman (Vice-Chairman), M Downing, J Gipps,
F Guest, *D Hills, B J Lamb, *D E Lloyd, R Mills (Chairman), M H O'Neill,
D A A Peek, *S Quilty, P A Ruffles, *J W A Usher.

***DISTRICT COUNCILLORS (5)**

M Farrington (Broxbourne District Council), J Smith (North Herts District Council),
T Swendell (City and District of St. Albans), (2 vacancies)

***PATIENTS FORUM REPRESENTATIVES (5) – Non Voting.**
To be appointed.

***FORMER COMMUNITY HEALTH REPRESENTATIVES (4)**

(Invited as "temporary" replacements for Patients Forum Representatives.)

A Mendoza (East), T Edmonds (North),
P Roach (South West), E Glatter (North West and member of West
Herts. NHS Hospitals Trust Patients Forum).

**denotes members appointed for health scrutiny matters only.*

AGENDA

AUDIO SYSTEM

The Council Chamber and Committee Room 'B' are fitted with audio systems to assist those with hearing impairment. Anyone who wishes to use this should contact Main (front) Reception.

MINUTES

To confirm the minutes of the meeting of the Scrutiny Committee held on 3 December 2003 (circulated separately).

PART 1 (PUBLIC) AGENDA

Meetings of the Scrutiny Committee are open to the public (this includes the press) and attendance is welcomed. However, there may be occasions when the public are excluded from the meeting for particular items of business. Any such items are taken at the end of the public part of the meeting and are listed under "Part II ('closed') agenda".

PUBLIC PETITIONS (Standing Order C10)

Any member of the public, (who is a resident in Hertfordshire or is on the electoral register for Hertfordshire) may present a petition to the Committee. An authorised representative of any Hertfordshire parish or town council subscribing to a parish charter approved by the County Council may also present a petition to the Committee in relation to matters within that parish. The subject of the petition must be appropriate for the Committee and must be signed by at least 100 residents or business ratepayers of Hertfordshire.

Notification of intent to present a petition must be given in writing to the County Secretary, (County Hall, Hertford, SG13 8DE) at least fourteen clear days before the meeting where an item relating to the subject matter of the petition does not appear on the agenda for the meeting and at least three clear days before where the item is the subject of a report. To date no petitions have been received.

If you have any queries about the procedure please contact the Committee Section on telephone no. (01992) 555565.

QUESTIONS

Members are able to question the relevant Executive Member(s) on matters which are not the subject of reports on the agenda. A member who wishes to ask a question shall give written notice of it to the County Secretary at least five clear working days before the meeting stating to whom the question is to be put. Written copies of the questions and answers shall be available at the meeting. Questions shall be answered orally at the meeting in the order in which notice has been received. The member asking the question may ask one supplementary question, The person responding may choose to answer such a supplementary question, or promise a written reply within seven days. The period of time allocated for questions shall not exceed ten minutes. Any questions remaining after that period has elapsed shall be answered in writing within seven days. The Chairman may, however, accept questions without notice if satisfied they are urgent. Such questions shall not count towards the allocated time limit of 10 minutes and shall be answered orally at the meeting or in writing within 7 days.

AGENDA

Questions relating to matters on the agenda shall be asked when that matter is discussed and may be addressed to the Chairman or to an officer, who may answer orally or may undertake to provide a written reply within seven days.

Note: Jane Pitman is the relevant Executive Member for each item on this agenda.

**A. ADULT CARE ISSUES
(TO COMMENCE AT 10:00 A.M.)**

1 BUDGET MONITOR

Report of the Director of Adult Care Services

2 ADULT CARE SERVICES PROPOSED RESOURCE BUDGET 2004/05 – 2007/08

Report of the Director of Adult Care Services and Finance Director

3 LEARNING DISABILITY HOUSING STRATEGY

to follow

Report of the Director of Adult Care Services

**4 ANNUAL REPORT ON COMPLAINTS, COMPLIMENTS
AND USER/CARERS SATISFACTION**

Report of the Director of Adult Care Services

5 UPDATE AND WORK PROGRAMME 2003/4

to follow

Report of the Scrutiny Support Officer

B HEALTH ISSUES

There are no health issues for this meeting

ITEMS REFERRED TO THE COUNTY COUNCIL (Standing Order SC7(2))
The Leader of the Opposition or a Spokesman nominated by the Leader may require one identified item to be reported from this meeting to the Council.

PART II ('CLOSED') AGENDA

EXCLUSION OF PRESS AND PUBLIC

There are no items of Part II (Confidential) business on this agenda. If items are notified the Chairman will move:

“That under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph ... of Part 1 of Schedule 12A to the said Act.”

Please note that full papers have been despatched to Committee members only. All other members have been sent the front sheets of each report.

**If you require a copy of any of the reports mentioned above or require further information about this agenda please contact
Laura Shewfelt, Committee Administrator, County Secretary's Department,
on telephone no. 01992 555565, fax. 01992 555518 or email
laura.shewfelt@hertscc.gov.uk**