

**AGENDA for a meeting of the ADULT CARE SERVICES SELECT COMMITTEE in The Council Chamber, County Hall, Hertford on Thursday 22 March 2001 at 10.30 a.m.**

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**MEMBER MEETINGS (FOR MEMBERS ONLY)**

<b>Labour</b>	<b>9.30 a.m. 22 March 2001</b>	<b>Room 'C'</b>
<b>Liberal Democrat</b>	<b>9.30 a.m. 22 March 2001</b>	<b>Room 111</b>

**MEMBERS OF THE COMMITTEE (10) - QUORUM 4**

P T J Channell, K J Coleman (Chairman), J M Dwerryhouse-Spears, J Gipps, D L Kerr, A Kilker, B J Lamb, A Lee, D B Lloyd, R Mills (Vice-Chairman)

**AGENDA**

**AUDIO SYSTEM**

The Council Chamber is fitted with an audio system to assist those with hearing impairment. Anyone who wishes to use this should contact Main (front) Reception.

**MINUTES**

To confirm the minutes of the meeting of the Committee held on 11 January 2001 (previously circulated).

**PART 1 (PUBLIC) AGENDA**

Meetings of the Committee are open to the public (this includes the press) and attendance is welcomed. However, there may be occasions when the public are excluded from the meeting for particular items of business. Any such items are taken at the end of the public part of the meeting and are listed under "Part II ('closed') agenda".

## **PUBLIC PETITIONS (Standing Order C10)**

Any member of the public, (who is a resident in Hertfordshire or is on the electoral register for Hertfordshire) may present a petition to the Committee. An authorised representative of any Hertfordshire parish or town council subscribing to a parish charter approved by the County Council may also present a petition to the Committee in relation to matters within that parish. The subject of the petition must be appropriate for the Committee and must be signed by at least 100 residents or business ratepayers of Hertfordshire.

Notification of intent to present a petition must be given in writing to the County Secretary, (County Hall, Hertford, SG13 8DE) at least fourteen clear days before the meeting where an item relating to the subject matter of the petition does not appear on the agenda for the meeting and at least three clear days before where the item is the subject of a report. To date no petitions have been received.

If you have any queries about the procedure please contact Committee Section on telephone no. (01992) 555565.

## **QUESTIONS**

Members are able to question the relevant Executive Member(s) on matters which are not the subject of reports on the agenda. A member who wishes to ask a question shall give written notice of it to the County Secretary at least three clear working days before the meeting stating to whom the question is to be put. Written copies of the questions and answers shall be available at the meeting. Questions shall be answered orally at the meeting in the order in which notice has been received. The member asking the question may ask one supplementary question, The person responding may choose to answer such a supplementary question, or promise a written reply within seven days. The period of time allocated for questions shall not exceed ten minutes. Any questions remaining after that period has elapsed shall be answered in writing within seven days. The Chairman may, however, accept questions without notice if satisfied they are urgent. Such questions shall not count towards the allocated time limit of 10 minutes and shall be answered orally at the meeting or in writing within 7 days.

Questions relating to matters on the agenda shall be asked when that matter is discussed and may be addressed to the Chairman or to an officer, who may answer orally or may undertake to provide a written reply within seven days.

**Presentation:-**

**1. SOCIAL SERVICES INSPECTORATE INSPECTION OF WELFARE TO WORK FOR DISABLED PEOPLE**

ALL MEMBERS OF THE COUNTY COUNCIL have been invited to a presentation to be made at the commencement of the meeting from the SSI on the outcome of the Inspection of Welfare to Work for Disabled People. All Members are invited as this is a cross county inspection that has a message for the County Council as a whole.

**PLEASE BRING WITH YOU TO THE MEETING THE REPORT OF THE SSI SENT TO YOU UNDER COVER OF A LETTER FROM THE DIRECTOR OF SOCIAL SERVICES ON 2 MARCH 2001**

At 11.30 a.m. there will be a short break

**MATTERS FOR SCRUTINY:-**

Items chosen by the Select Committee/Committee Group Spokesman.

**2. ANNUAL ASSESSMENT OF THE SOCIAL SERVICES INSPECTION UNIT**

Report of the Chief Executive, Internal Audit. This report is in response to a request from the Select Committee on 12 October 2000 (from Ken Coleman).

Executive Member: Julia Price

**3. RECRUITMENT AND RETENTION OF STAFF**

Report of the Director of Social Services requested by the Select Committee on 12 October 2000 (from Roma Mills).

**The following reports are attached to this agenda:-**

**Items referred from Cabinet:-**

The Executive Member for this item is Julia Price

**4. SERVICE PLANS AND SPECIFIC GRANTS - SOCIAL SERVICES**

Report of the Director of Social Services referred from the Cabinet on 19 March.

**Item to be referred to the Cabinet/Executive Committee**

## **5. INSPECTION OF WELFARE TO WORK FOR DISABLED PEOPLE BY THE SOCIAL SERVICES INSPECTORATE**

Report of the Director of Social Services on the findings of the SSI.

### **ITEMS REFERRED TO THE COUNTY COUNCIL**

The Select Committee may chose to refer one or more items and the Opposition may select one item, to the Council.

### **PART II ('CLOSED') AGENDA**

#### **EXCLUSION OF PRESS AND PUBLIC**

There are no items of Part II (Confidential) business on this agenda. If items are notified the Chairman will move:-

“That under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph ... of Part 1 of Schedule 12A to the said Act.”

**Please note that full papers have been despatched to Committee members only. All other members have been sent the front sheets of each report.**

**If you require a copy of any of the reports mentioned above or require further information about this agenda please contact Peter Hull, Committee Services, County Secretary's Department, on telephone no. 01992 555565 or fax. 01992 555518**