

**AGENDA for a meeting of the CHILDREN, SCHOOLS AND FAMILIES
SCRUTINY COMMITTEE in the Council Chamber, County Hall, Hertford on
WEDNESDAY 21 JANUARY 2004 at 10.00 a.m.**

MEMBER MEETINGS (FOR MEMBERS ONLY)

PLEASE NOTE CHANGE IN START TIME OF CONSERVATIVE BRIEFING

| | | | |
|------------------|-----------------|--|--------------------|
| Conservative | 14 January 2004 | <u>on the rising of the CSF Resources Panel</u> | |
| | | | Committee Room 'C' |
| Labour | 15 January 2004 | 2.00pm | Room 156 |
| Liberal Democrat | 15 January 2004 | 4.00pm | Room 156 |
| Conservative | 21 January 2004 | 9.30am | Committee Room 'B' |
| Labour | 21 January 2004 | 9.15am | Room 106 |
| Liberal Democrat | 21 January 2004 | 9.30am | Room 12 |

MEMBERS OF THE COMMITTEE - 22, QUORUM - 6

County Councillors (16)

D E Billing, N K Brook, P T J Channell, A D Dodd, B C Engel,
F Guest, D W Hills, T G M Kent (Chairman), B J Lamb, A Lee, D E Lloyd,
M H O'Neill, S Quilty (Vice-Chairman), I Simpson, R H Smith, J Taunton

Representative Members

Voting (6)

Parent Representatives (4)

| | |
|--------------|------------|
| P Cherry | North area |
| M W Thompson | South area |
| C Broadhurst | East area |
| T Douris | West area |

Church Representatives (2)

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|------------|---|
| J Reynolds | Education Board of the Diocese of St Albans |
| M Stothard | Archdiocese of Westminster Schools Commission |

Non-voting (9)

Teacher Representatives (5 + 1 vacancy)

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|-------------|--|
| C Brooks | Secondary Headteacher's Association |
| P Brooks | National Association of Governors and Managers |
| I Gibson | National Association of School Masters/ Union of Women Teachers |
| G Rowlands | Association of Teachers and Lecturers |
| S Springett | National Association of Headteachers |

Co-opted members from the Health and Voluntary Sectors (2 + 1 vacancy)

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|------------|--|
| M Mitchell | Deputy Executive Director, Dacorum CVS |
| L Wallace | Chairman of Hertfordshire Association for Young People (HAYP) |

AGENDA

AUDIO SYSTEM

The Council Chamber has an audio system to assist those with hearing impairment. Anyone who wishes to use this should contact main (front) reception.

PART 1 (PUBLIC) AGENDA

Meetings of the Committee are open to the public (this includes the press) and attendance is welcomed. However, there may be occasions when the public are excluded from the meeting for particular items of business. Any such items are taken at the end of the meeting and are listed under "Part II ('closed') business".

MINUTES [SC.8]

To confirm the accuracy of the minutes of the meeting of the Committee held on 15 October 2003 (previously circulated).

PUBLIC PETITIONS [SC.11]

Any member of the public, (who is a resident in Hertfordshire or is on the electoral register for Hertfordshire) may present a petition to the Committee. An authorised representative of any Hertfordshire parish or town council subscribing to a parish charter approved by the County Council may also present a petition to the Committee in relation to matters within that parish. The subject of the petition must be appropriate for the Committee and must be signed by at least 100 residents or business ratepayers of Hertfordshire.

Notification of intent to present a petition must be given in writing to the County Secretary, (County Hall, Hertford, SG13 8DE) at least **fourteen clear days** before the meeting where an item relating to the subject matter of the petition does not appear on the agenda for the meeting and at least **three clear days** before where the item is the subject of a report.

If you have any queries about the procedure please contact Julia Harries, on telephone no. (01992) 555563.

No notice of petitions had been received at the time of agenda despatch.

QUESTIONS [SC.9(4)]

Members are able to question the Executive Member(s) on matters which are not the subject of reports on the agenda. A member who wishes to ask a question shall give written notice of it to the County Secretary at least **five clear working days** ((where a working day is Monday to Friday, 9.00a.m. to 5.00p.m.) before the meeting, stating to whom the question is to be put. Written copies of the questions and answers shall be available at the meeting. Questions shall be answered orally at the meeting in the order in which notice has been received. The member asking the question may ask one supplementary question. The person responding may choose to answer such a supplementary question, or promise a written reply within seven days. The period of time allocated for questions shall not exceed **ten minutes**. Any questions remaining after that period has elapsed shall be answered in writing within seven days. The Chairman may, however, accept questions without notice if satisfied they are urgent. Such questions shall not count towards the allocated time limit of ten minutes and shall be answered orally at the meeting or in writing within seven days.

Questions relating to matters on the agenda shall be asked when that matter is discussed and may be addressed to the Chairman or to an officer, who may answer orally or may undertake to provide a written reply within seven days.

1. The following question has been received from **Fiona Guest**:

'In the joint Adult Care Services and Children, Schools and Families scrutiny item on transition, at the Health and Adult Care Services Scrutiny Committee meeting of 23rd October 2003, the report stated that it was mainly about young people with learning disabilities, but that much of what it said was also true for young people with other needs like physical disabilities or sensory impairment. The report referred to a transition protocol and a transition review for the young person with special needs.

Is the transition protocol also applied to young people with physical disabilities or sensory impairment, and do such young people also have transition reviews?'

2. The following question has been received from **Pat Cherry**:

'Could the executive member inform me with regard to the new initiative of Youth Inclusion & Support Panels: in their work with schools how do these mainly unqualified workers differ from CSF workers?'

As a CSF referral form is being used by the workers - simply to be marked YISP meaning that in some instances they will be named on Oracle as the key worker does this mean that unqualified workers will be at the same level of security as the professionals?'

Finally as these panels are to be overseen by a steering group – what will the composition of this steering group be?'

The following reports are attached to this agenda: -

All reports are reports of the Director of Children, Schools and Families, unless stated otherwise.

The Executive Member for these items is Robert Gordon, unless stated otherwise.

- 1. CHILDREN, SCHOOLS AND FAMILIES SERVICE PLAN 2004/05**
- 2. CHILDREN, SCHOOLS AND FAMILIES BUDGET MONITORING AND REPORTING IN 2002/03 AND BUDGET MONITOR TO 31 OCTOBER 2003**
to follow

Joint report of the Finance Director and the Director of Children, Schools and Families:

3. CHILDREN, SCHOOLS AND FAMILIES PROPOSED RESOURCE BUDGET 2004/05 - 2007/08

Executive Members: David Beatty (Resources)
Robert Gordon (Children, Schools and Families)

4. REPORT OF THE MONITORING OF SCHOOLS TOPIC GROUP

5. PROVISION FOR 14-19 YEAR OLDS AND RECREATIONAL COURSES IN DACORUM

Report of the Scrutiny Support Officer:

6. SCRUTINY UPDATE AND WORK PROGRAMME REPORT

to follow

ITEM FOR REPORT TO THE COUNCIL [SC.7(2)]

At a committee meeting the Leader of the Opposition or a spokesman nominated by that Leader may require one identified item to be reported from that meeting to the Council.

PART II ('CLOSED') AGENDA

EXCLUSION OF PRESS AND PUBLIC

There are no items of Part II (Confidential) business on this agenda but if items are notified the Chairman will move: -

"That under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph(s) ... of Part 1 of Schedule 12A to the said Act."

Please note that full papers have been despatched to Committee members only. All other members have been sent the front sheets of each report.

If you require a copy of any of the reports mentioned above or require further information about this agenda please contact Julia Harries, Committee Services, County Secretary's Department, on telephone no. (01992) 555563 or fax. 01992 555518