

**HERTFORDSHIRE COUNTY COUNCIL
CHILDREN, SCHOOLS AND FAMILIES
SCRUTINY COMMITTEE**

WEDNESDAY 15 OCTOBER 2003 AT 10.00 AM

Agenda Item No

8

REVENUE AND CAPITAL BUDGET MONITOR TO 31 JULY 2003

Report of the Director of Children, Schools and Families

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1. Purpose of Report

To enable the Committees to identify if there are any issues arising from the budget monitor that they wish to scrutinise.

2. Background

2.1 Each area of the CSF budget is allocated to a named manager who has responsibility for ensuring that services are delivered within the available funds. At the end of each month from May onwards a report is prepared that sets out any changes in the budget, predicted variances, virement and carry forward proposals and any other items of budgetary concern.

2.2 Copies of the report are sent to group spokesmen and to corporate finance who produce periodic summary reports that are considered by Cabinet.

2.3 At their meeting on 12 May the Scrutiny Co-ordination Panel resolved:
"That the regular Budget Monitor and 'Traffic Light' Monitor reports be included on the agenda of Scrutiny Committees on the basis that the reports are for noting not for discussion and to enable the Committees to identify issues for scrutiny."

2.3 Copies of the reports produced to the end of July 2003 are attached for consideration as follows:

Revenue Monitor

Appendix A (Summary Table) and
Appendix B (Detailed Analysis)

Capital Monitor

Appendix C (Summary Table) and
Appendix D (Detailed Analysis)

3. Rural Implications

There are no direct rural implications arising out of this report.

4. Conclusions

Members are invited to decide if there are any items arising out of the budget monitor report that they wish to consider for future scrutiny.