

**AGENDA for a meeting of the CHILDREN, SCHOOLS AND FAMILIES
SCRUTINY COMMITTEE in the Council Chamber, County Hall, Hertford on
WEDNESDAY 22 JANUARY 2003 at 10.30 a.m.**

**PLEASE NOTE: THERE WILL BE A SEMINAR ON THE SCHOOL
PLACES FORECASTING SYSTEM AFTER LUNCH FOR ALL
MEMBERS OF THE COUNTY COUNCIL**

MEMBER MEETINGS (FOR MEMBERS ONLY)

Conservative	15 January	2003	2.00pm	Committee Room 'C'
Labour	16 January	2003	2.00pm	Room 156
Liberal Democrat	16 January	2003	4.00pm	Room 156
Conservative	22 January	2003	9.30am	Committee Room 'B'
Labour	22 January	2003	9.15am	Room 106
Liberal Democrat	22 January	2003	9.30am	Room 111

MEMBERS OF THE COMMITTEE - 22, QUORUM - 6

County Councillors (16)

T I Ambrose, D E Billing, P T J Channell, R S Clements (Vice-Chairman), A D Dodd,
B C Engel, A K Gray, F Guest, D W Hills, T G M Kent (Chairman), L R Kercher, B J Lamb,
M H O'Neill, S Quilty, R H Smith, J Taunton

Representative Members

Voting (6)

Parent Representatives (4)

P Cherry	North area
M W Thompson	South area
C Broadhurst	East area
T Douris	West area

Church Representatives (2)

J Reynolds	Education Board of the Diocese of St Albans
M Stothard	Archdiocese of Westminster Schools Commission

Non-voting (9)

Teacher Representatives (6)

C Brooks	Secondary Headteacher's Association
P Brooks	National Association of Governors and Managers
I Gibson	National Association of School Masters/ Union of Women Teachers
J Hayes	National Union of Teachers
G Rowlands	Association of Teachers and Lecturers
S Springett	National Association of Headteachers

Co-opted members from the Health and Voluntary Sectors (3)

J Linskill	Director of Nursing, Children's and Older People's Services, North Herts and Stevenage Primary Care Trust
L Wallace	Chairman of Hertfordshire Association for Young People (HAYP)
C Whittle	Hertfordshire and Bedfordshire MENCAP

AGENDA

AUDIO SYSTEM

The Council Chamber has an audio system to assist those with hearing impairment. Anyone who wishes to use this should contact main (front) reception.

PART 1 (PUBLIC) AGENDA

Meetings of the Committee are open to the public (this includes the press) and attendance is welcomed. However, there may be occasions when the public are excluded from the meeting for particular items of business. Any such items are taken at the end of the meeting and are listed under "Part II ('closed') business".

MINUTES [SC.8]

To confirm the accuracy of the minutes of the meeting of the Committee held on 16 October 2002 (previously circulated).

PUBLIC PETITIONS [SC.11]

Any member of the public, (who is a resident in Hertfordshire or is on the electoral register for Hertfordshire) may present a petition to the Committee. An authorised representative of any Hertfordshire parish or town council subscribing to a parish charter approved by the County Council may also present a petition to the Committee in relation to matters within that parish. The subject of the petition must be appropriate for the Committee and must be signed by at least 100 residents or business ratepayers of Hertfordshire.

Notification of intent to present a petition must be given in writing to the County Secretary, (County Hall, Hertford, SG13 8DE) at least **fourteen clear days** before the meeting where an item relating to the subject matter of the petition does not appear on the agenda for the meeting and at least **three clear days** before where the item is the subject of a report.

If you have any queries about the procedure please contact Julia Harries, on telephone no. (01992) 555563.

No notice of petitions had been received at the time of agenda despatch.

QUESTIONS [SC.9(4)]

Members are able to question the Executive Member(s) on matters which are not the subject of reports on the agenda. A member who wishes to ask a question shall give written notice of it to the County Secretary at least **five clear working days** ((where a working day is Monday to Friday, 9.00a.m. to 5.00p.m.) before the meeting, stating to whom the question is to be put. Written copies of the questions and answers shall be available at the meeting. Questions shall be answered orally at the meeting in the order in which notice has been received. The member asking the question may ask one supplementary question. The person responding may choose to answer such a supplementary question, or promise a written reply within seven days. The period of time allocated for questions shall not exceed **ten minutes**. Any questions remaining after that period has elapsed shall be answered in writing within seven days. The Chairman may, however, accept questions without notice if satisfied they are urgent. Such questions shall not count towards the allocated time limit of ten minutes and shall be answered orally at the meeting or in writing within seven days.

Questions relating to matters on the agenda shall be asked when that matter is discussed and may be addressed to the Chairman or to an officer, who may answer orally or may undertake to provide a written reply within seven days.

No notification of questions had been received at the time of agenda despatch.

The following reports are attached to this agenda: -

All reports are reports of the Director of Children, Schools and Families unless stated otherwise.

The Executive Member for these items is Robert Gordon, unless stated otherwise.

Report of the Scrutiny Support Officer:

1. SCRUTINY UPDATE REPORT

CONSULTATION ISSUES:

2. **PINES SCHOOL, HERTFORD** Report not available - **to follow**
Local Member: F J Escott

3. **THE CHILDREN, SCHOOLS AND FAMILIES SERVICE PLAN 2003/04**

ITEM REFERRED BY CABINET:

Joint report of the Finance Director and the Director of Children, Schools and Families

The Executive Members for this item are David Beatty and Robert Gordon

4. **THE CHILDREN, SCHOOLS AND FAMILIES PROPOSED RESOURCE BUDGET 2003/04 - 2006/07** Report not available - **to follow**

SCRUTINY ITEMS:

5. **SEMINAR ON THE SCHOOL PLACES FORECASTING SYSTEM**
[after lunch break]

All members of the County Council are invited to attend this seminar

REPORT BACK ON SCRUTINY WORK:

6. **CASUAL ADMISSIONS** Report not available - **to follow**

POSSIBLE NEW SCRUTINY ITEMS:

7. **EFFECTIVENESS OF QUADRANTS**
8. **CHILDREN, SCHOOLS AND FAMILIES AND HEALTH**
9. **THE PROVISION FOR EXCLUDED PUPILS LIVING IN WELWYN HATFIELD AND HERTSMERE** Report not available - **to follow**

ITEM FOR REPORT TO THE COUNCIL [SC.7(2)]

At a committee meeting the Leader of the Opposition or a spokesman nominated by that Leader may require one identified item to be reported from that meeting to the Council.

PART II ('CLOSED') AGENDA

EXCLUSION OF PRESS AND PUBLIC

There are no items of Part II (Confidential) business on this agenda but if items are notified the Chairman will move: -

"That under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph(s) ... of Part 1 of Schedule 12A to the said Act."

Please note that full papers have been despatched to Committee members only. All other members have been sent the front sheets of each report.

If you require a copy of any of the reports mentioned above or require further information about this agenda please contact Julia Harries, Committee Services, County Secretary's Department, on telephone no. (01992) 555563 or fax. 01992 555518