

To: All Members of the County Council
All Chief Officers

From COUNTY SECRETARY'S
DEPARTMENT

Ask for David Roberts
Ext. 25562
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My Ref. DR/
Your Ref.

CABINET
27 JANUARY 2003

MINUTES
ATTENDANCE

MEMBERS OF THE CABINET

D A Ashley, D Beatty, R J M Ellis (Chairman), G D Game, R I N Gordon, M H T Janes, D B Lloyd, J M Pitman, I E M Tarry.

Other Members present:

D E Billing, G M Cook, D W Hills, T G M Kent, I H Laidlaw-Dickson, R Mays, R J Smith, C J White, B A York.

Upon consideration of the agenda for the Cabinet meeting on 27 January 2003 as circulated, copy annexed, executive decisions were reached and are recorded below:

Note: No conflicts of interest were declared by any member of the Cabinet in relation to the matters on which decisions were made at this meeting and set out below.

1. MINUTES

The minutes of the Cabinet held on 16 and 19 December 2002 were confirmed as a correct record.

2. FUTURE OF THE PINES PRIMARY SCHOOL, HERTFORD
(Forward Plan Ref.A004/03)

Decision

1. That the Council start statutory processes for the closure of The Pines Primary School on 31 August 2003 and that a statutory notice be published to that effect.
2. That, in the event of there being no statutory objections to the closure, the Director of Children, Schools and Families be authorised to confirm it .

Reasons for the decision

The school had been adversely affected by a decline in its numbers on roll. This situation had also adversely affected the school's ability to recruit staff.

There would be sufficient primary school places in Hertford if The Pines were to close. The remaining children would be able to transfer to Wheatcroft School.

52 responses to consultation were received of which 40 were from parents, a majority of which were against both proposals. Neither school governing body expressed a view about the closure of The Pines and the governors of Wheatcroft School indicated that they would be pleased to co-operate with the Council.

The Children, Schools and Families Scrutiny Committee supported the proposals.

Any alternative options considered and rejected

None

3. FUTURE OF FLAMSTEAD END INFANT AND JUNIOR SCHOOLS, CHESHUNT (Forward Plan Ref.A006/03)

Decision

1. That the Council start statutory processes for the amalgamation of Flamstead End Infant and Flamstead End Junior Schools to create a single Primary School on 31 August 2003 and that a statutory notice be published to that effect.
2. That, in the event of there being no statutory objections to the amalgamation, the Director of Children, Schools and Families be authorised to confirm it .

Reasons for the decision

The Governing Bodies of the two schools had asked the County Council to undertake consultation about the possible amalgamation of the schools. The Governors viewed amalgamation as an opportunity to strengthen the already strong performance of these popular and oversubscribed schools.

Any alternative options considered and rejected

None

4. CHILDREN, SCHOOLS AND FAMILIES SERVICE PLAN 2003/ 2004 (Forward Plan Ref.A002/03)

Decision

1. The Director of Children, Schools and Families, in consultation with the Executive Member, be authorised to make changes to the draft plan to reflect:
 - the revision of performance measures regarding school exclusions to reflect new

- developments arising from the review of behaviour and achievement
- completion and revision of performance data
- the views of the Children, Schools and Families Scrutiny Committee
- final budgetary decisions
- final proof-reading

2. Council be recommended that, subject to (1) above, the Children, Schools and Families Service Development Plan 2003/04 be approved.

Reasons for the decision

The CSF Plan 2003/2004 brings together the key requirements of the:

- Education Development Plan
- Quality Protects Management Action Plan
- Early Years Development and Childcare Plan
- Youth Justice Plan
- Adult and Community Learning Plan

plus many other associated plans and strategies collectively designed to improve the opportunities for and achievement of children and young people.

Amendments had been made to the draft plan, which was issued for public consultation in September, and these reflected:

- the feedback provided through the stakeholder conferences and workshops
- feedback from young people
- recent legislative and policy developments
- current budgetary information and forecasts
- the comments of Strategy Panel

The recommendations of Children, Schools and Families Scrutiny Committee were reported to Cabinet separately.

Any alternative options considered and rejected

None

5. ANNUAL LIBRARY PLAN 2002/ 2005
(Forward Plan Ref. A073/02)

Decision

Council be recommended that the Annual Library Plan for 2002/2005 be approved.

Reasons for the decision

The County Council is required to produce an Annual Library Plan (ALP) for submission to the Department for Culture Media and Sport (DCMS).

The format of the plan is prescribed by the DCMS and includes standing information about the library service together with reviews of past performance and medium term strategies, action plans and targets.

The Plan measures performance against the Public Library Standards (PLS) and is used to compare Hertfordshire's library service with other public library authorities.

Amendments proposed by the Library Panel had been incorporated.

Any alternative options considered and rejected

None

6. AMENDMENT TO EXISTING EMPLOYMENT POLICIES: Maternity Leave and Pay, Paternity Leave and Pay, Adoption Leave and Pay, and Flexible Working
(Forward Plan Ref. A011/03)

Decision

1. That the principles of the new Occupational Scheme for Maternity, Paternity and Adoption Leave and Pay; and Flexible Working Directory be approved.
2. That the Corporate Director (People & Property) be authorised to approve the final form of the policy documents based on the principles agreed by Cabinet.

Reasons for the decision

To meet the Council's new obligations arising from the new Statutory entitlements which become law on 6 April 2003.

Any alternative options considered and rejected

None

7. PROTOCOL FOR NEWS RELEASES

Decision

That the Chairmen of Cabinet Panels be authorised to be quoted in County Council news releases, and the Constitution be amended so that paragraph 3.3 of Annex 20 reads as follows:-

“Subject to this [the requirement that news releases must not be designed to affect support for a political party] news releases which relate to Executive decision making may contain quotes from the Leader of the Council, an Executive Member or, with the prior consent of the relevant Executive Member, the Chairman of a Cabinet Panel”

and that the Council be asked to approve the amendment to the Constitution.

Reasons for the decision

The Protocol for News Releases. (Annex 20 to the Constitution, Section 3) states that County Council News Releases which relate to Cabinet or Executive decision making may contain quotes from the Leader of the Council or an Executive Member.

The Protocol predates the introduction of Cabinet Panels. A good deal of the Executive's business is now considered at meetings of these Panels. It was, therefore, appropriate to amend the Protocol to allow Chairmen of Cabinet Panels to be quoted in news releases.

Any alternative options considered and rejected

None

8. INVOLVEMENT OF MEMBERS IN THE RISK MANAGEMENT PROCESS**Decision**

1. That Chief Officers involve their respective Executive Members in the risk identification and management process.
2. That an annual report on the outcome of the risk management process should be presented to the Cabinet in December as part of the overall Budget process.

Reasons for the decision

In the past two years an operational risk identification and management process had been in place within the County Council through the Finance Board, (comprising the Finance Director and the Assistant Directors representing all departments) which identified the significant risks in each service, the likelihood and potential financial impact of those risks; and informed the Chief Officers of the actions being taken to address them. Their findings were also used by District Audit to inform their Audit Plan for the County Council.

One of the issues identified by the District Auditor in her draft Annual Audit letter for 2001/02 was the lack of involvement of members in this process. The District Auditor recommended that:-

“The Council should ensure that members involvement in risk management becomes an integral part of its corporate government arrangements”.

The Audit Committee had considered this issue as part of their review of the District Audit Management letter, and recommended:

"(a) that Chief Officers involve their respective Executive Members and appropriate Group Spokesmen in the risk identification and management process.

(b) that an annual report on the outcome of the risk management process should be presented to the Cabinet."

Whilst accepting the recommendations of the Audit Committee, the Cabinet considered that this was an area of Executive responsibility and it would not be appropriate to involve Group Spokesmen.

Any alternative options considered and rejected

None

9. COUNTY COUNCIL RESOURCE BUDGET 2003/04 TO 2006/07

(Forward Plan Ref. A082a/02)

Decision

Council be recommended:

1. That the revenue budget for 2003/04 set out below which reflects Cabinet proposals already made, updated information included in the report relating to inflation, adjustments to reflect a change in the presentation of the annual provisions budget and the following service improvements be agreed, subject to the remaining uncertainties:

<u>Adult Care Services</u>	£m
(i) <i>Intermediate, residential and nursing care to cut waiting lists and allow earlier discharge of patients from hospital</i>	2.0
(ii) <i>Provision of practical housekeeping support for older people with lower dependency levels to enhance their quality of life.</i>	1.0
<u>Resources</u>	
(iii) <i>Youth Crime Prevention</i>	
- <i>Mobile Neighbourhood Warden Teams</i>	0.4
- <i>Alcohol related violence programme</i>	0.4
- <i>Countywide Handy Van Scheme</i>	0.1
<u>Children, Schools and Families</u>	
(iv) <i>Implementing CSF behavioural strategy</i>	2.0
(v) <i>Support for families with vulnerable children</i>	0.5
<u>Environment</u>	
(vi) <i>Maintenance and Improvement</i>	
- <i>Road and footway improvement</i>	1.7
- <i>Road lighting improvements</i>	0.8
<u>Fire</u>	
(vii) <i>Hand held fireground radios</i>	0.1

and that officers be instructed to include these changes in the report to County Council.

		<i>2003/04</i>
		<i>Proposed Budget</i>
		<i>£m</i>
<i>Adult Care Services</i>		176.278
<i>Children, Schools and Families</i>		674.901
<i>Community Information</i>		19.304
<i>Corporate Services</i>		11.732
<i>Environment</i>		95.816
<i>Protection</i>		
<i>Fire & Rescue</i>	33.247	
<i>Coroners</i>	0.808	
<i>Emergency Planning</i>	0.276	
<i>Registration</i>	0.720	
<i>Trading Standards</i>	<u>2.439</u>	37.490
<i>Central Items</i>		43.707
<i>Asset Management Revenue</i>		<u>(102.021)</u>
<i>Account</i>		957.207

2. That the proposed schools budget for 2003/04 be agreed as £534.627 million and notified to the Secretary of State for Education.
3. Cabinet agrees to a substantial lobbying campaign over the coming months to seek changes in the government's funding regime aimed at removing this threat to Hertfordshire's education and invites all groups on the Council, all Hertfordshire MPs, schools, teacher associations, Early Years organisations, governors and parents to support such a campaign.
4. That the provision for the cost of teachers and other schools staff pay awards be met from the proposed schools budget and that the provision for all other staff be delegated to services when the awards are known.
5. That the Capital Programme for 2003/04 – 2005/06 be approved as set out in the attached schedules (Annex 1 and 2 attached), together with the additional allocation of £2.0m in 2003/2004 for Highways Maintenance with special emphasis on flooding and associated works:
6. That the Finance Director be authorised to borrow on behalf of the County Council for the year ending 31 March 2004 such amounts as are required to meet approved capital expenditure within the limits of the basic and supplementary credit approvals received; the amounts to be borrowed for periods which will not result in the overall borrowing limit of £250 million being exceeded, and of which no more than £100 million shall be short term and 30% with variable interest rate terms.
7. That vehicles and equipment up to a value of £3.5 million be purchased by the County Council in the year ending 31 March 2004, the total cost of which to be financed by entering into operating lease agreements as defined by Regulation 20 of the Local Authorities (Capital Finance) Regulations 1997, with the County Council acting as lessee.

Reasons for the decision

The Cabinet considered the recommendations and comments from each of the Scrutiny Committees and updated additional information and budget related issues which had arisen since the Cabinet meeting on 19 December 2002, to allow a budget for 2003/04 to be recommended to County Council on 13 February 2003.

Reason for the decisions taken are set out in the decisions section above.

Any alternative options considered and rejected

None

**Andrew Laycock
County Secretary**

**PROPOSED CAPITAL PROGRAMME 2003/04 – 2005/06
ADULT CARE SERVICES**

Scheme	Total Scheme Cost £'000	2003/04 £'000	2004/05 £'000	2005/06 £'000	Subsequent Years £'000
<u>General Programme Schemes</u>					
Jubilee Day Centre, St Albans – Reprovision	1,095		250	750	95
County Wide Learning Disabilities Hostel Reprovision		150			
Enhance Network Links to ACS sites	960	250	265	225	
Gypsy sites (see also external funding)	648	162			
DDA Work	300	150	150		
Marsh Lane Resource Centre, Ware – Reprovision	1,251	125			1,126
Minor Works to support maintenance backlog following condition survey		341	100	100	100
Total General Programme	4,254	1,178	765	1,075	1,321
<u>Self-financing Schemes</u>					
Dacorum Project (inc. Berkhamsted Day Centre) ¹	680	680			
Balmoral Day Centre – Watford ¹	1,800	1,800			
Total Self Financing Programme	2,480	2,480			
<u>Externally Funded Schemes²</u>					
Gypsy Sites (see also general funded schemes)	648	486			
DoH Grant - Improving information Management	232	232			
Total External Programme	880	718			
Total Programme	7,614	4,376	765	1,075	1,321

Note

¹ A Cabinet report will be required to agree the principles and management arrangements of these schemes.

² The externally funded schemes have been revised to include a DoH Capital Grant.

**PROPOSED CAPITAL PROGRAMME 2003/04 – 2005/06
CHILDREN, SCHOOLS AND FAMILIES**

Scheme	Total Scheme Cost £'000	2003/04 £'000	2004/05 £'000	2005/06 £'000	Subsequent Years £'000
<u>General Programme Schemes</u>					
<u>2000/01 Design Starts:</u>					
Broxbourne Secondary	126	50			
Roundwood Park Secondary	367	146			
William Ransom Primary	252	119			
<u>2001/02 Design Starts:</u>					
Bowmansgreen JMI	893	481	363		
Bushy Mead Secondary	1,575	646			
Collenswood Secondary	220	88			
Falconer Special	1,550	642			
John Warner Secondary (net cost)	500	240	225		
Woodfield Special	450	263			
<u>2002/03 Design Starts:</u>					
Heathcote Secondary	802	425	321		
Hitchin Boys Secondary	915		485	366	
Lakeside Special	326	173	130		
Presdales Secondary	1,050	73	557	420	
Sheredes Secondary	172	92	69		
St John Lawes Secondary	481	255	193		
St Albans Primary Provision	480		34	254	192
Verulum Secondary	915		430	428	
Accommodation Needs to comply with legislation:					
South West Herts (contribution to Basic Need funding)	350		186	139	
Self-Financing Schemes Needing Forward Funding:					
Round Diamond Primary, Stevenage	4,000	100			
CSF Administration Requirements:					
ICT Infrastructure	650	160	150	125	
Total for Existing Schemes	16,074	3,953	3,143	1,732	192

**PROPOSED CAPITAL PROGRAMME 2003/04 – 2005/06
CHILDREN, SCHOOLS AND FAMILIES**

Scheme	Total Scheme Cost £'000	2003/04 £'000	2004/05 £'000	2005/06 £'000	Subsequent Years £'000
<u>General Programme Schemes</u>					
<u>(cont'd)</u>					
<u>New Proposals</u>					
Letchworth Secondary reorganisation	6,360	130			
Bids to comply with legislation:					
Boxmoor House Upgrading Residential Facilities	430	350	80		
Lonsdale	210		210		
DDA funding for access to non-school premises	200	100	100		
Expansion of EBD Provision:					
Larwood EBD Primary	175	175			
Boxwood House EBD Primary	138	138			
Batchwood EBD Secondary	66	66			
Learning Support Units	550	550			
Falconer EBD	250	200	50		
PPP/PFI Bid and Feasibility Costs	180	180			
Bids to Ensure Appropriate Curriculum Delivery:					
Richard Whittington – an additional classroom	195	58	137		
Holtsmere End Infants – remodel and extend open-plan classroom	300			90	210
Richard Hale School – science labs	300		300		
Kings Langley School – science labs	300		300		
Total General Programme	25,728	5,900	4,320	1,822	402

**PROPOSED CAPITAL PROGRAMME 2003/04 – 2005/06
CHILDREN, SCHOOLS AND FAMILIES**

Scheme	Total Scheme Cost £'000	2003/04 £'000	2004/05 £'000	2005/06 £'000	Subsequent Years £'000
<u>Self-financing Schemes</u>					
Monks Walk ¹	1,700	715			
Meridian ¹	219	16			
Meridian ¹	810	736	20		
Squirrels Nursery (Ludwick) ²	920	680	240		
Oxhey Nursery ^{2,4}	1,438	1,300			
Creswick Relocation ²	3,500	2,891	486		
Jenyns ²	1,461	400			
Howe Dell ³	750	648	50		
Cheshunt Reorganisation ³	9,350	3,500	4,000	1,850	
Total Self Financing Programme	20,148	10,886	4,796	1,850	0

Notes

- ¹ These schemes are in the existing programme and already have full Cabinet approval
- ² These schemes have been approved in principle by Cabinet but the detailed budgets are subject to final Chief Officer approval.
- ³ A Cabinet report will be required to agree the principles and management arrangements of these schemes.
- ⁴ This scheme is in three parts, the two smaller of which (Oaklands and St Meryl mobiles) are underway, however the main part of the scheme, the replacement nursery at Eastbury Road, is subject to final approval of detailed budgets and funding.

**PROPOSED CAPITAL PROGRAMME 2003/04 – 2005/06
CHILDREN, SCHOOLS AND FAMILIES**

Scheme	Total Scheme Cost £'000	2003/04 £'000	2004/05 £'000	2005/06 £'000	Subsequent Years £'000
Externally Funded Schemes¹					
Standards Fund Grants:					
SF604 NDS Devolved Formula ²	12,584	12,584			
SF605 NDS Seed Challenge ²	1,238	1,238			
SF611 NDS Condition Funding ²	6,894	6,894			
SF614 Nurseries in Disadvantaged Areas	394	394			
Letchworth Secondary Reorganisation	1,600	1,600			
DoH Grant					
- IT for Looked After Children	135	135			
- Improving Information Management	154	154			
Earmarked Basic Credit Approvals:					
Schools Access Initiative 2003/04	1,831	1,831			
Basic Need and expansion of popular schools 2003/04 Approvals	3,591	251	1,904	1,436	
Basic Needs 2002/03 Approvals:					
Stevenage Secondaries	1,633	865	653		
Buntingford & Puckeridge Secondaries	774	410	310		
St Albans Secondaries	2,045	1,084	818		
Harpenden Secondaries	261	138	104		
Tring Secondaries	1,876	995	751		
Basic Need 2001/02 Approvals:					
St Albans Secondaries	2,070	828			
Bushy Primaries	531	212			
Cheshunt Secondaries	159	64			
Sandon	114	46			
Harpenden Secondaries	1,471	588			
Specialist Schools Capital³					

Scheme	Total Scheme Cost £'000	2003/04 £'000	2004/05 £'000	2005/06 £'000	Subsequent Years £'000
Supplementary Credit Approvals:					
NDS Modernisation Fund	10,071	6,279			
Total External Programme	49,426	36,590	4,540	1,436	
Total Programme	95,302	53,376	13,656	5,108	402

Notes

- ¹ All figures shown above, apart from 2001/2002 and 2002/2003 Basic Need Approvals, have been revised in the light of Capital Funding Announcements received after the December 2002 Cabinet Report was written.
- ² Figures shown above include LEA liability for Voluntary Aided (VA) schools but do not include the grant paid directly to them.
- ³ A number of schools are expected to submit bids for specialist school capital funding and each successful school will receive a maximum of £100,000.

**PROPOSED CAPITAL PROGRAMME 2003/04 – 2005/06
COMMUNITY INFORMATION**

Scheme	Total Scheme Cost £'000	2003/04 £'000	2004/05 £'000	2005/06 £'000	Subsequent Years £'000
<u>General Programme Schemes</u>					
HALS Accommodation					
Improvements-Option 2 ¹	4,750	78			4,672
DDA Compliance	630	180	200	150	100
Refurbishment of Hoddesdon Library	103				103
Minor Works – maintenance	300	100	50	50	100
Total General Programme	5,783	358	250	200	4,975

Note

¹ 50% grant funded. Net HCC cost shown here.

**PROPOSED CAPITAL PROGRAMME 2003/04 – 2005/06
PROTECTION**

Scheme	Total Scheme Cost £'000	2003/04 £'000	2004/05 £'000	2005/06 £'000	Subsequent Years £'000
<u>General Programme Schemes</u>					
IT Equipment for Command and Control Centre		60	60	60	60
IT Upgrades		55	55	55	55
Road Traffic Accident Equipment	525	170	130		
ICCS Replacement	250	125			
Information Management Systems	180	180			
Upgrading of Bovington Fire Station	1,250	500	750		
Training Centre Development	350				350
Essential Operational Equipment		64	64	64	64
Upgrading of Bushey Fire Station	1,250				1,250
Replacement Radio Scheme	1,500				
Upgrading of Much Hadham Fire Station	1,250				1,250
Purchase of Thermal Image Cameras	320	320			
DDA Works	375		90	150	
Total General Programme	7,250	1,474	1,149	329	3,029
<u>Self-financing Schemes</u>					
St Albans Fire Station ¹	2,400	1,200	1,200		
Watford Fire Station ¹	2,500	1,000	1,500		
Total Self Financing Programme	4,900	2,200	2,700		
Total Programme	12,150	3,674	3,849	329	3,029

Note

¹ A Cabinet report will be required to agree the principles and management arrangements of these schemes.

**PROPOSED CAPITAL PROGRAMME 2003/04 – 2005/06
ENVIRONMENT**

Scheme	Total Scheme Cost £'000	2003/04 £'000	2004/05 £'000	2005/06 £'000	Subsequent Years £'000
<u>General Programme Schemes</u>					
Baldock Bypass ¹	750				750
Digitising the Highway Boundary	95	31	32	32	
ICT Set Up Costs of New Highways Offices	175	175			
Provision of Disabled Crossing Point Facilities	150	150			
Household Waste Recycling Centres/South West Herts ²	1,600	185			
Rights of Way – Maintaining Statutory Duty	961	200	121	100	540
Aldenham Dam	220	220			
Structural Maintenance – Non Principal Roads	3,700	2,400	550	250	500
Aldenham Country Park – Health & Safety & DDA Improvements	75	75			
Harpenden Household Waste Site	650	300	350		
Securing Major LTP Funding	600	100	100	100	300
<u>Externally Funded Schemes</u>					
See note ³ below					
Total General Programme	8,976	3,836	1,153	482	2,090

Notes

- ¹ The total scheme cost for the By Pass is in excess of £40 million – This sum is the possible County Council contribution.
- ² This scheme was previously agreed at £735,000. However, the lack of suitable drainage facilities in the area surrounding the site, and poorer than envisaged ground conditions mean that this sum is no longer sufficient. The sum previously approved could be carried forward (subject to member approval) to add to the amount now being bid for to meet the total revised estimated cost.
- ³ The 2003/04 Local Transport Capital Expenditure Settlement was not received until 10 December and as a consequence has not been included in this report. As there will be insufficient time to review the settlement and consult with district councils before Cabinet on 27 January 2003, it is suggested that the Environment Scrutiny Committee and Transport Panel analyse the LTP and that the Director of Environment includes a recommended allocation in his report to the March meeting of the Cabinet on the Integrated Works Programme.

**PROPOSED CAPITAL PROGRAMME 2003/04 – 2005/06
CORPORATE SERVICES**

Scheme	Total Scheme Cost £'000	2003/04 £'000	2004/05 £'000	2005/06 £'000	Subsequent Years £'000
<u>General Programme Schemes</u>					
Corporate Finance and HR Systems	2,043	1,116	142		
Windows 2000	1,677				1,677
County Hall Replacement Chillers	448	448			
County Hall Roof, Restaurant and E-link	320		320		
County Hall Reception/Logis Central and Shared: Disability Discrimination Act	945	300	200	200	250
Council Chamber Sound System	90	90			
Off site storage of paper records	54				54
Starter home initiative – housing scheme		500	500	500	500
Total General Programme	5,577	2,454	1,162	700	2,726

Capital Programme: Annual Provisions

Service Priority Band	Scheme Description and Location	Individual Projects over £50,000?	2003/04 £'000	2004/05 £'000	2005/06 £'000	2006/07 £'000	Subsequent Years £'000
CHILDREN, SCHOOLS AND FAMILIES							
	Minor Works Improvements						
	Two Waters JMI, Apsley	yes	80				
	South Hill, Hemel Hempstead	no	30				
	Purwell JMI, Hitchin	yes	70				
	Mandeville Primary, Sawbridgeworth	yes	60				
	Priors Wood, Ware	yes	50				
	Woodside, Goffs Oak	yes	65				
	Oxhey Infants, Watford	yes	60				
	Broadfield JM Hemel Hempstead	yes	65				
	Mid Herts Arts Education Base, Hatfield	yes	99				
	Barley CE VC First, Royston	no	35				
	Manland Primary, Harpenden	no	30				
	Greenside, Stevenage	yes	71				
	Wheathamstead Development Centre MECSS	no	35				
	Other Minor Works	no	32				
	Subtotal		782	782	782	782	782
	Minor Works Reorganisations	no	100	100	100	100	100
	Mobile Classrooms						
	Maximum of 3 doubles and 3 singles	see note 1	389	389	389	389	389
	Structural Repairs And Maintenance						
	Little Reddings - roofing	yes	98				
	C owley Hill - roofing	yes	98				
	William Ransom - roofing	yes	75				
	Samuel Lucas - roofing	yes	74				
	Yorke Mead - roofing	yes	74				
	Bromet Primary - roofing	yes	74				
	Tanners Wood - roofing	yes	74				
	Larwood - roofing	yes	73				
	Valley - roofing	yes	70				

Capital Programme: Annual Provisions

Service Priority Band	Scheme Description and Location	Individual Projects over £50,000?	2003/04 £'000	2004/05 £'000	2005/06 £'000	2006/07 £'000	Subsequent Years £'000
	Giles Junior - roofing	yes	70				
	Hailey Hall - roofing	yes	52				
	Valley - window walling	yes	65				
	Alban Wood - window walling	yes	60				
	Sunny Bank - boilers	yes	50				
	Sunny Bank - re-wiring	yes	50				
	Birchwood High - heating	yes	50				
	Barnwell - roofing	yes	80				
	Sandringham - roofing	yes	98				
	Collingswood - roofing	yes	99				
	Other Repairs and Maintenance	see note 2	3,994				
	Subtotal		5,378	5,378	5,378	5,378	5,378
	Health And Safety	no	521	521	521	521	521
	Feasibility Studies	no	21	21	21	21	21
	Furniture And Equipment	no	125	125	125	125	125
	Education Workshops	no	181	181	181	181	181
	School Meals Equipment	no	539	539	539	539	539
Service Total			8,036	8,036	8,036	8,036	8,036
NOTES:							
1	There are likely to be 6 mobile schemes in 2003/04, 3 doubles and 3 singles, the doubles will all be over £50,000						
2	Many individual Repairs and Maintenance Schemes for 2003/04 have yet to be finalised, some of which (such as re-roofing) will probably be over £50,000						
ADULT CARE SERVICES							
	Annual Provisions - Minor Works	No	659	659	659	659	659
Service Total			659	659	659	659	659

Capital Programme: Annual Provisions

Service Priority Band	Scheme Description and Location	Individual Projects over £50,000?	2003/04 £'000	2004/05 £'000	2005/06 £'000	2006/07 £'000	Subsequent Years £'000
ENVIRONMENT							
	Sustainable Transport Policies	No (See note 1)	1,117	1,117	1,117	1,117	1,117
	Waste Management - Household Waste Site Improvements	No (See note 2)	125	125	125	125	125
	Environmental Management	No	74	74	74	74	74
Service Total			1,316	1,316	1,316	1,316	1,316
Notes: 1. This budget is used to contribute towards larger schemes that are part financed through the Local Transport Plan. Whilst individual projects are often over the £50,000 'limit', contributions from this budget to each scheme are not. 2. This budget is usually used to fund minor improvements of less than £50,000 each at the County Council's 19 Household Waste Sites. However, it is occasionally used to contribute towards more significant developments as and when opportunities arise.							
FIRE AND RESCUE SERVICE							
1	Repairs & Maintenance	No	119	119	119	119	119
1	Health & Safety	No	27	27	27	27	27
1	Minor Works	No	35	35	35	35	35
1	IT Equipment	No	24	24	24	24	24
1	Operational Equipment	No	20	20	20	20	20
Service Total			225	225	225	225	225
CORPORATE SERVICES							
1	Email resilience and monitoring	y	80	80	80	80	80
1	Establish & deploy a single electronic directory	y	60	60	60	60	60
1	centralised server backup	y	50	50	50	50	50
1	Predictive analysis software tools	y	55	55	55	55	55
1	Server upgrades	y	60	60	60	60	60
1	Minor works - corporate ICT infrastructure	n	52	52	52	52	52
1	Land Purchase, Feasibility Studies & Rationalisation Schemes	n	235	235	235	235	235
1	Development Opportunities Fund	n	106	106	106	106	106

Capital Programme: Annual Provisions

Service Priority Band	Scheme Description and Location	Individual Projects over £50,000?	2003/04 £'000	2004/05 £'000	2005/06 £'000	2006/07 £'000	Subsequent Years £'000
1	Energy Conservation	n	193	193	193	193	193
1	Civic Buildings	n	90	90	90	90	90
1	Health and Safety	n	123	123	123	123	123
Service Total			1,104	1,104	1,104	1,104	1,104

COMMUNITY INFORMATION							
1	CI Automation	no	167	167	167	167	167
1	Libraries Refurbishment & Equipment	no	10	10	10	10	10
1	Minor Improvements Programme	no	68	68	68	68	68
1	Enhanced Public PC Provisions		150	150	150	150	150
Service Total			395	395	395	395	395

REGISTRATION							
	Protection - Registration Service (Repairs & Refurbishment)	No	17	17	17	17	17
Service Total			17	17	17	17	17

TRADING STANDARDS							
1	Computer lease	no	16	16	16	16	16
1	IT maintenance	no	6	6	6	6	6
Service Total			22	22	22	22	22

TOTAL ANNUAL PROVISIONS			11,774	11,774	11,774	11,774	11,774
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