

To: All Members of the County Council  
All Chief Officers

From COUNTY SECRETARY'S  
DEPARTMENT

Ask for David Roberts  
Ext. 25562  
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My Ref. DR/  
Your Ref.

CABINET  
28 JANUARY 2002

MINUTES  
ATTENDANCE

**MEMBERS OF THE CABINET**

D A Ashley, D Beatty, R J M Ellis (Chairman), G D Game, R I N Gordon, M H T Janes, D B Lloyd, D E Lloyd, J M Pitman, I E M Tarry.

Other Members present:

G R Churchard, R Sanderson, and C J White.

Upon consideration of the agenda for the Cabinet meeting on 28 January 2002 as circulated, copy annexed, executive decisions were reached and are recorded below:

*Note: No conflicts of interest were declared by any member of the Cabinet in relation to the matters on which decisions were made at this meeting and set out below.*

**1. MINUTES**

The minutes of the Cabinet held on 17 December 2001 were confirmed as a correct record.

**2. COUNTY COUNCIL PROPOSED RESOURCE BUDGET 2002/03 - 2005/06**

**Decision**

**Council be recommended:**

1. That the revenue budget for 2002/03 set out below be agreed, subject to the remaining uncertainties, which reflects Cabinet proposals already made, updated information included in the report including the final figures for the tax base and collection fund surplus and makes a special provision currently of £4.5 million for dealing with the uncertainties included in the report; and that officers be instructed to include these changes in the report to County Council.

		<b>2002/03</b>
		<b>Proposed Budget</b>
		<b>£m</b>
<i>Adult Care Services</i>		154.682
<i>Children, Schools and Families</i>		706.873
<i>Community Information</i>		20.622
<i>Corporate Services</i>		12.411
<i>Environment</i>		84.986
<i>Protection</i>		
<i>Fire &amp; Rescue</i>	34.769	
<i>Coroners</i>	0.740	
<i>Emergency Planning</i>	0.267	
<i>Registration</i>	0.709	
<i>Trading Standards</i>	<u>2.205</u>	38.690
<i>Central Items</i>		41.943
<i>Special Provision</i>		4.500
<i>Asset Management Revenue</i>		<u>(210.098)</u>
<i>Account</i>		
		854.609
<i>Capitalisation of Annual Provisions</i>		<u>(3.300)</u>
		<u>851.309</u>

2. That the Capital Programme for 2002/03 – 2004/05 be approved as set out in the attached schedules (Annex 1 and 2 to these minutes), together with the additional allocation below:

**PROPOSED CAPITAL PROGRAMME 2002/03 – 2004/05  
ADDITIONAL CAPITAL ALLOCATION**

Scheme	2002/03 £'000
<b><u>General Programme Schemes</u></b>	
Environment: Condition of local roads	2,500
Fire and Rescue Service: Road traffic accident equipment	100
Children, Schools and Families:	
• Care Standards Act requirements: special school/childrens home	250
• Additional accommodation, West quadrant	100
• Start-up design costs: Hertfordshire Education Support Centre	75
• DDA compliance: non-schools	150
Community Information: DDA compliance	150
Adult Care Services: DDA compliance	100
Corporate Services:	
• County Hall major maintenance project	450
• Data network enhancements	225
<b>Total</b>	<b>4,100</b>

3. That the provision for cost of teachers and other schools staff pay awards be met from the proposed Children, Schools and Families budget and that the provision for all other staff be made at 3% and delegated to services when the awards are known.

4. That the Finance Director be authorised to borrow on behalf of the County Council for the year ending 31 March 2003 such amounts as are required to meet approved capital expenditure within the limits of the basic and supplementary credit approvals received; the amounts to be borrowed for periods which will not result in the overall borrowing limit of £150 million being exceeded, and of which no more than £70 million shall be short term and 30% with variable interest rate terms.
5. That vehicles and equipment up to a value of £3.5 million be purchased by the County Council in the year ending 31 March 2003, the total cost of which to be financed by entering into operating lease agreements as defined by Regulation 20 of the Local Authorities (Capital Finance) Regulations 1997, with the County Council acting as lessee.

**Reasons for the decision**

The Cabinet considered the recommendations and comments from each of the Scrutiny Committees and updated additional information and budget related issues which had arisen since the Cabinet meeting on 17 December 2001, to allow a budget for 2002/03 to be recommended to County Council on 14 February.

Reason for the decisions taken are set out in the decisions section above.

**Any alternative options considered and rejected**

None

**3. BEST VALUE PERFORMANCE PLAN 2002/03**

**Decision**

1. That the Cabinet note that there are still revisions required to the Plan to incorporate any comments of the Cabinet, Portfolio holders and the Scrutiny Committees and that the Chief Executive be authorised to make these amendments in consultation with the Leader of the Council and the Executive Member (Best Value).
2. **Council be recommended:**
  - (b) That the Best Value Performance Plan 2002-2003, including the Hertfordshire Environmental Strategy, be approved.
  - (c) That to allow for minor changes or corrections and the addition of further information, the Chief Executive be authorised to make such changes in consultation with the three Group Leaders.

**Reasons for the decision**

The County Council has to produce a BVPP, which covers all its activities, sets targets for performance, and sets out the Council's priorities for the future as well as being a vehicle for reporting outcomes of the Best Value Reviews.

The report summarised the outcomes of public consultation and reported the headline results of the citizen's panel on priorities.

Cabinet considered the comments of the Scrutiny Committee meetings held in January and considered a final draft of the Plan for submission to full Council on 14 February 2002 for approval

**Any alternative options considered and rejected**

None

**4. TREASURY MANAGEMENT STRATEGY (including Borrowing Strategy)**

**Decision**

1. That the new CIPFA Code of Practice, providing a clear framework for treasury management policies and decision making, be adopted.
2. That the treasury management strategy for 2002/03 be approved.

**Reasons for the decision**

The new CIPFA Code of Practice provides a clear framework for treasury management policies and decision making and Cabinet is asked to consider making a recommendation to Council that it is adopted. Treasury Management Practices are being developed for adoption in March 2002.

In 2001/02 interest was earned above the benchmark rate and the average rate paid on borrowing reduced from 6.02% in 2000/01 to 5.94%.

The aim of the strategy in 2002/03 should be to continue to maximise interest earned on investments by investing for longer periods where possible whilst taking advantage of any opportunity to reduce the rate of interest paid on long term borrowings. Cabinet is asked to consider recommending to Council that the treasury management strategy for 2002/03 is approved.

**Any alternative options considered and rejected**

None

**5. BEST VALUE REVIEW OF REPROGRAPHIC SERVICES****Decision**

That the recommendations of the Reprographics Best Value review as set out in the report be approved.

**Reasons for the decision**

Reprographics service performance was assessed during the review from client feedback, a staff survey and a focus group's comments. Pricing comparisons involving a 'basket' of requirements showed that both the print and design units are competitive with external providers.

The conclusions of the best value review were that:

- Some savings and improvements would come from bringing traditional 'Wet' print and design procurement together in a procurement portal.
- Significant savings were available by moving to network printing using Multi-Functional Devices to replace existing analogue photocopiers, desktop printers and faxes for all 'Dry' printing. This would be best achieved by letting a service based contract to a major supplier / contractor on the basis of a simple copy charge.
- Service improvements and harmonisation of standards in the graphics design area could be achieved by introducing a Head of Profession role and the creation of a design network coupled with more flexible working. County Graphics would cease to trade as part of this new model.
- Service improvements could be achieved in the printing and graphic design areas by the introduction of a career scheme for each and the achievement of Investors in People for both areas.
- A corporate policy statement on print and design would assist greatly the implementation of all the recommendations.

**Any alternative options considered and rejected**

None

**6. CHILDREN, SCHOOLS AND FAMILIES SERVICE PLAN****Decision**

1. Subject as below, the Children, Schools and Families Service Development Plan 2002/07 be recommended to County Council for approval
2. The Director for Children, Schools and Families, in consultation with the Executive Member, make changes reflecting comments at the CSF Strategy Panel, CSF Scrutiny Committee and the Executive and, in particular
  - an introduction by the Executive Member
  - in paragraph 1.6.3 the contingent nature of the proposal to pilot Full Service Schools

- in paragraph 3.6 (and associated targets) the distinction between seeking to reduce behaviour justifying exclusion and maintaining exclusion and an appropriate response to unacceptable behaviour
- improvements in draftsmanship arising from final proof reading and editing

**Reasons for the decision**

The Children, Schools and Families Service Development Plan 2002/07 is designed to describe all of the key developments arising from the 35 different plans required for the Children, Schools and Families service. It includes the key Performance Measures for the service.

The Plan had been through an extensive consultation process. Stakeholder conferences were held in July and October 2001. The initial draft of the Plan, was discussed at the October meeting of the former CSF Select Committee. Since then it has been discussed at all CSF Member Panels, Partnership Groups, Early Years Partnerships and Area Child Protection Committee meetings. A large number of responses were received indicating broad support for the content of the Plan but also offering a number of suggestions for improvement. All of the responses were made available in the member's room.

The Plan was considered in detail at the meeting of the Strategy Panel held on 16 January 2002. Their comments were incorporated into the document presented to Cabinet.

The draft Plan was submitted to the Cabinet for endorsement, prior to it being presented to the County Council for approval on 14 February 2002.

**Any alternative options considered and rejected**

None

**7. DIVERSITY PATHFINDER STRATEGY****Decision**

1. The Strategy be approved as the policy of the County Council
2. Previous policies regarding Specialist Schools and schools with specialisms be rescinded
3. A further report be made to Cabinet (no later than 22 March 2002) to agree the processes supporting the development of the strategy, including member involvement therein.

**Reasons for the decision**

Following discussions with the Department of Education and Skills (DfES), agreement had been received to support the Authority in delivering a Diversity Pathfinder Strategy over the period 2001-2004. Funding of £0.5m over the three years has been provided by the DfES to deliver the Strategy.

The purpose of the Strategy was to improve school performance and raise standards of achievement for all children. The Strategy would do this by aligning a range of school improvement initiatives including beacon schools, training schools, advanced skills teachers and specialist schools.

The Strategy had been developed in connection with the Pathfinder Steering Group and the Department for Education and Skills.

**Any alternative options considered and rejected**

None

**8. REVIEW OF SECONDARY ADMISSION RULES FOR COMMUNITY AND VOLUNTARY SECONDARY SCHOOLS**

**Decision**

1. The proposals contained in the report be approved for the purposes of consultation, subject to:
  - in single-sex rule 6, deleting the term ‘community’ and replacing it with the words ‘parish or town’
  - the correction of the Harpenden and villages priority area to delete reference to London Colney
  - reflecting the proposals in a formal consultation document to be approved by the Director for Children, Schools and Families in consultation with the Executive Member
2. The consultation process include distribution of the consultation paper to all statutory consultees and parents of children in Year 5, the posting of the paper on the County Council’s web-site and a series of public meetings.

**Reasons for the decision**

The proposed admission rules took account of responses to the informal consultation, which took place in November and December further modelling work on Priority Areas

The proposed admission rules also took account of the legal advice received.

The consultation paper set out the proposed admission rules and a schedule of public meetings.

**Any alternative options considered and rejected**

None

**9. HOME TO SCHOOL TRANSPORT****Decision**

1. The proposals contained in the report be approved for the purposes of consultation
2. The consultation process be conducted concurrently with that for the review of secondary admission rules and include distribution of the consultation paper to all statutory consultees and parents of children in Year 5, the posting of the paper on the County Council's web-site and a series of public meetings
3. Officers make early arrangements to brief individual members whose divisions may be particularly affected by these proposals and the appropriate authorities for denominational schools

**Reasons for the decision**

The report drew together the various transport policies into a single framework.

The report proposed a "Children's Transport Policy" and a "Post 16 Transport Policy" to:

- ensure a consistent approach to entitlement
- harmonise the current home to school or college and SEN transport policies;
- align with the principles for transport policy;
- specify the lines of accountability for ensuring consistent policy application;

The proposal to phase out the community policy and introduce arrangements based on safety would affect the following communities :-

- Cuffley
- Knebworth
- Little Wymondley
- South Oxhey

The proposal to phase out assisted denominational transport would affect children who are not of the faith and who attend denominational schools, particularly Townsend and Nicholas Breakspear Schools

The proposals as a whole offered the prospect of savings of the order of £483k per annum after 5 years arising from:

	£
Policy modification concerning children written-in to a non-denominational school beyond the statutory walking distance	214,487
Improvement of policy application on assessment of safety of routes	(3,000)
Alignment of mainstream and SEN transport policy	144,816

Phasing out of Community transport policy	104,168
Phasing out of Assisted transport policy to denominational schools for children not of the faith	22,414

**Any alternative options considered and rejected**

None

**10. STATUTORY CONSULTATION ON ADMISSION RULES FOR COMMUNITY AND VOLUNTARY CONTROLLED PRIMARY, JUNIOR AND INFANT SCHOOLS****Decision**

1. The proposals contained in the report be approved for the purposes of consultation subject, in rule 4, to the addition at the end thereof of an additional sentence reading  

“This rule will be applied until 90% of places at the school have been allocated.”
2. The rules for junior schools be the same as those for nursery, infant and primary schools
3. Statutory consultees be consulted accordingly

**Reasons for the decision**

The current admission rules for nursery, infant and primary schools were introduced after countywide consultation. It had not been possible to analyse the full impact of the rules at this stage, nor to consider whether significant changes would be beneficial. In light of this, it was proposed that the Council do not change the rules with the exception of one minor change, to delete ‘older’ from Rule 3 in order to help families who move into an area after the usual transfer time.

Until now, children had transferred automatically from infant to linked junior schools. The Director of Children, Schools and Families believed that this was no longer possible, due to the Rotherham Judgement, which required Local Education Authorities to introduce an admissions process for all schools. All parents, regardless of whether their children attend the linked school, had to be given an equal opportunity to express a preference for a school and their preferences had to be considered against the admission rules.

**Any alternative options considered and rejected**

None

**PROPOSED CAPITAL PROGRAMME 2002/03 – 2004/05  
ADULT CARE SERVICES**

<b>Scheme</b>	<b>Total Scheme Cost £'000</b>	<b>2002/03 £'000</b>	<b>2003/04 £'000</b>	<b>2004/05 £'000</b>	<b>Subsequent Years £'000</b>
<b><u>General Programme Schemes</u></b>					
County Wide LD Hostel Reprovision (£800,000 capital receipt to reduce scheme cost)	3,863	360	150		
Disability Discrimination Act - Day Centres	200	100	100		
Enhance Network Links to ACS sites	960	220	185	430	125
Gypsy site Regeneration (see externally funded)	355	89			
<b>Total General Programme</b>	<b>5,378</b>	<b>769</b>	<b>435</b>	<b>430</b>	<b>125</b>
<b><u>Self-financing Schemes</u></b>					
<i>Dacorum Project (see note below)</i>	1,000	1,000			
<i>Balmoral Day Centre - Reprovision (see note below)</i>	1,425		1,425		
<b>Total Self Financing</b>	<b>2,425</b>	<b>1,000</b>	<b>1,425</b>		
<b><u>Externally Funded Schemes</u></b>					
Gypsy Site Reorganisation (external funding will be 75% of total programme, the balance in General Programme)	355	266			
<b>Total External Programme</b>	<b>355</b>	<b>266</b>			
<b>Total Programme</b>	<b>8,158</b>	<b>2,035</b>	<b>1,860</b>	<b>430</b>	<b>125</b>

Note: Cabinet report will be required to agree the principles and management arrangements of these schemes.

**PROPOSED CAPITAL PROGRAMME 2002/03 – 2004/05  
CHILDREN, SCHOOLS AND FAMILIES**

<b>Scheme</b>	<b>Total Scheme Cost £'000</b>	<b>2002/03 £'000</b>	<b>2003/04 £'000</b>	<b>2004/05 £'000</b>	<b>Subsequent Years £'000</b>
<b><u>General Programme Schemes</u></b>					
<u>1999/2000 Design Starts:</u>					
South West Herts Secondary Places (Francis Coombe)	3,990	1,235			
<u>2000/01 Design Starts:</u>					
Applecroft JMI	147	59			
Ashlyns Secondary	210	84			
Astley Cooper Secondary	367	171			
Broxbourne Secondary	126		50		
Edwinstree Middle	315	151			
Grove Road Primary	289	116			
Heathcote Secondary	126	50			
Hemel Hempstead Secondary	204	74			
Kingsway Junior	110	44			
Millbrook JMI	289	116			
Prae Wood Primary	179	71			
Roundwood Park	367		146		
Sheredes Secondary	473	189			
St Albans Girls Secondary	1,155	462			
William Ransom Primary	252		119		
<u>2001/02 Design Starts:</u>					
Bowmansgreen JMI	893		481	363	
Bushey Meads Secondary	1,575	819	646		
Collenswood	220	117	88		
Falconer	1,550		822	620	
John Warner (net cost)	500		240	225	
Knutsford	205	191			
Woodfield	450		155	263	
Capital Challenge HCC Contribution (external funding £10.862 million)	238	238			
<u>2002/03 Design Starts:</u>					
Heathcote	802	56	425	321	
Hitchin Boys	915	64	485	366	
Lakeside	326	23	173	130	
Presdales	915		64	485	
Sheredes	172	11	92	69	
Sir John Lawes	481	33	255	193	
St Albans Primary Provision	420		30	222	
Verulam	915	57	430	428	
<b>Total for Existing Schemes</b>	<b>19,176</b>	<b>4,431</b>	<b>4,701</b>	<b>3,685</b>	

**PROPOSED CAPITAL PROGRAMME 2002/03 – 2004/05  
CHILDREN, SCHOOLS AND FAMILIES**

<b>Scheme</b>	<b>Total Scheme Cost £'000</b>	<b>2002/03 £'000</b>	<b>2003/04 £'000</b>	<b>2004/05 £'000</b>	<b>Subsequent Years £'000</b>
<b><u>General Programme Schemes (cont'd)</u></b>					
<u>New Proposals</u>					
<u>Accommodation needs to comply with legislation:</u>					
Martindale	195	195			
South West Herts (Basic Need)	350	25	186	139	
Knebworth new nursery class	195	195			
Barnwell Rectory	600	9	69	52	
<u>Self Financing Scheme needing forward funding:</u>					
Round Diamond (total scheme cost £4 million)	4,000	1,230	100		
<u>CSF Administration Requirements:</u>					
ICT Infrastructure	650	215	160	150	125
<b>Total General Programme</b>	<b>25,166</b>	<b>6,300</b>	<b>5,216</b>	<b>4,026</b>	<b>125</b>

**PROPOSED CAPITAL PROGRAMME 2002/03 – 2004/05  
CHILDREN, SCHOOLS AND FAMILIES**

<b>Scheme</b>	<b>Total Scheme Cost £'000</b>	<b>2002/03 £'000</b>	<b>2003/04 £'000</b>	<b>2004/05 £'000</b>	<b>Subsequent Years £'000</b>
<b><u>Self-financing Schemes</u></b>					
Monks Walk (bid against proceeds already secured)	1,640	1,585	55		
Squirrels (bid against proceeds already secured)	350	350			
Oxhey Nursery Scheme (see note 1 below)	1,320	980	270		
Meriden Nursery, Watford	180	152	16		
Creswick Relocation	3,500	2,015	1,460		
Stevenage Primary Places – Round Diamond	4,000	2,500			
Hillmead Relocation	3,031	245			
Jenyns (partial pre-funding in lieu of £0.34 m contribution from sale of land)	1,085		340		
<i>Howe Dell (see note 2 below)</i>	750	52	648	50	
<i>Disposal of Youth Properties to Fund Improvements (see note 2 below)</i>	1,543	108	818	617	
<i>Barnwell Rectory, Stevenage (see note 2 below)</i>	600	470			
<i>Cheshunt Scheme - Turnford and Goffs (see note 2 below)</i>	7,030	960	5,770	300	
<b>Total Self Financing</b>	<b>25,029</b>	<b>9,417</b>	<b>9,377</b>	<b>967</b>	

## Notes:

1. Total scheme cost amended, due to typing error in December 2001 Cabinet Report and minutes, to that approved by Cabinet on 19<sup>th</sup> March 2001.
2. Cabinet report will be required to agree the principles and management arrangements of these schemes.

**PROPOSED CAPITAL PROGRAMME 2002/03 – 2004/05  
CHILDREN, SCHOOLS AND FAMILIES**

<b>Scheme</b>	<b>Total Scheme Cost £'000</b>	<b>2002/03 £'000</b>	<b>2003/04 £'000</b>	<b>2004/05 £'000</b>	<b>Subsequent Years £'000</b>
<b><u>Externally Funded Schemes</u></b>					
NDS Devolved Formula (*)	18,318	6,881	11,437		
NDS Seed Challenge ( *)	2,464	1,232	1,232		
NDS Condition Funding (*)	13,242	5,853	7,389		
NDS Modernisation Fund (*)	10,323	3,879	6,444		
Basic Need 2002/03 Approvals	6,589	461	3,492	2,636	
Basic Need 2001/02 Approvals:					
St Albans Secondaries	2,070	1,098	828		
Bushey Primaries	531	281	212		
Cheshunt Secondaries	159	84	64		
Sandon	114	60	46		
Harpenden Secondaries	1,471	780	588		
Basic Need 2000/01 Approvals:					
Cheshunt Secondaries	801	320			
Rickmansworth Secondaries	2,873	1,150			
<b>Total External Programme</b>	<b>58,955</b>	<b>22,079</b>	<b>31,732</b>	<b>2,636</b>	
<b>Total Programme</b>	<b>109,150</b>	<b>37,796</b>	<b>46,325</b>	<b>7,629</b>	<b>125</b>

Please note that all the figures shown above, apart from Basic Need Approvals for 2000/01 and 2001/02, have been revised following the Government's announcement of the 2002/03 capital settlement for Hertfordshire post the December 2001 Cabinet Report.

(\*) Figures shown above include LEA liability for Voluntary Aided (VA) schools but do not include the grant paid directly to them.

**PROPOSED CAPITAL PROGRAMME 2002/03 – 2004/05  
COMMUNITY INFORMATION**

Scheme	Total Scheme Cost £'000	2002/03 £'000	2003/04 £'000	2004/05 £'000	Subsequent Years £'000
<b><u>General Programme Schemes</u></b>					
Enhanced Public PC Provision	1,003	150	150	150	
Public Library Internet Services	75		45	30	
DDA Compliance: Building Work and Facilities	1,180	100	100	100	880
<b>Total General Programme</b>	<b>2,258</b>	<b>250</b>	<b>295</b>	<b>280</b>	<b>880</b>
<b>Total Programme</b>	<b>2,258</b>	<b>250</b>	<b>295</b>	<b>280</b>	<b>880</b>

**PROPOSED CAPITAL PROGRAMME 2002/03 – 2004/05  
PROTECTION**

<b>Scheme</b>	<b>Total Scheme Cost £'000</b>	<b>2002/03 £'000</b>	<b>2003/04 £'000</b>	<b>2004/05 £'000</b>	<b>Subsequent Years £'000</b>
<b><u>General Programme Schemes</u></b>					
IT Equipment for Command and Control Centre	180	60	60	60	
IT Upgrades	55	55			
Road Traffic Accident Equipment	525	130	130	130	
ICCS Replacement	250	125	125		
Upgrading of Bovingdon Fire Station	750		750		
Essential Operational Equipment	192	64	64	64	
<b>Total General Programme</b>	<b>1,952</b>	<b>434</b>	<b>1,129</b>	<b>254</b>	
<b><u>Self-financing Schemes</u></b>					
<i>Replacement of Watford Fire Station (see note below)</i>	<i>2,500</i>	<i>1,000</i>	<i>1,500</i>		
<i>Replacement of St Albans Fire Station (see note below)</i>	<i>2,400</i>	<i>1,200</i>	<i>1,200</i>		
<b>Total Self Financing</b>	<b>4,900</b>	<b>2,200</b>	<b>2,700</b>		
<b>Total Programme</b>	<b>6,852</b>	<b>2,634</b>	<b>3,829</b>	<b>254</b>	

Note: Cashflows for these schemes are indicative at this stage. Final budgets and cashflows as well as the management arrangements for these schemes will require separate Cabinet approval once details of the schemes are formalised.

**PROPOSED CAPITAL PROGRAMME 2002/03 – 2004/05  
ENVIRONMENT**

<b>Scheme</b>	<b>Total Scheme Cost £'000</b>	<b>2002/03 £'000</b>	<b>2003/04 £'000</b>	<b>2004/05 £'000</b>	<b>Subsequent Years £'000</b>
<b><u>General Programme Schemes</u></b>					
Works to Aldenham Dam	119	119			
New Household Waste Recycling Centre - Waterdale	735	585			
Baldock Bypass (separate bid under Externally Funded programme)	750			250	500
Maintenance of the Highway Asset - Non Principal Roads (separate bid under Externally Funded programme)	4,000	1,000	1,000	1,000	1,000
Provision of Disabled Crossing Point Facilities	300	150	150		
Rights of Way Bridge Refurbishment	600	150	150	150	150
ICT Set Up Costs of New Highways Offices	275	100	175		
Digitising Highway Boundary Information	120	30	30	30	30
<b>Total General Programme</b>	<b>6,899</b>	<b>2,134</b>	<b>1,505</b>	<b>1,430</b>	<b>1,680</b>

**PROPOSED CAPITAL PROGRAMME 2002/03 – 2004/05  
ENVIRONMENT**

<b>Scheme</b>	<b>Total Scheme Cost £'000</b>	<b>2002/03 £'000</b>	<b>2003/04 £'000</b>	<b>2004/05 £'000</b>	<b>Subsequent Years £'000</b>
<b><u>Externally Funded Schemes</u></b>					
See note below	83,656	23,536	20,040	20,040	20,040
<b>Total External Programme</b>	<b>83,656</b>	<b>23,536</b>	<b>20,040</b>	<b>20,040</b>	<b>20,040</b>
<b>Total Programme</b>	<b>90,555</b>	<b>25,670</b>	<b>21,545</b>	<b>21,470</b>	<b>21,720</b>

The Environment Scrutiny Committee and Transport Panel to analyse the 2002/03 LTP settlement, and that the Director of Environment includes a recommended allocation across the constitute parts in his report to Cabinet on the Integrated Works Programme which is due on 22 March 2002.

**PROPOSED CAPITAL PROGRAMME 2002/03 – 2004/05  
CORPORATE SERVICES**

<b>Scheme</b>	<b>Total Scheme Cost £'000</b>	<b>2002/03 £'000</b>	<b>2003/04 £'000</b>	<b>2004/05 £'000</b>	<b>Subsequent Years £'000</b>
<b><u>General Programme Schemes</u></b>					
Corporate Finance and HR Systems (excluding schools)	<b>2,043</b>	<b>1,180</b>	<b>776</b>		
<b>Corporate ICT:</b>					
Data Network Enhancements	2,317	770	770	770	
Token Ring Replacement	323	323			
Windows 2000	1,677	97			
<b>Total for Corporate ICT</b>	<b>4,317</b>	<b>1,190</b>	<b>770</b>	<b>770</b>	
County Hall: Major Maintenance Works	<b>1,105</b>		<b>794</b>	<b>311</b>	
<b>Total General Programme</b>	<b>7,465</b>	<b>2,370</b>	<b>2,330</b>	<b>1,081</b>	
<b>Total Programme</b>	<b>7,465</b>	<b>2,370</b>	<b>2,330</b>	<b>1,081</b>	

Capital Programme 2002/03 - 2004/05: Annual Provisions

	<b>Scheme Description and Location</b>	<b>Individual Projects Over £50,000?</b>	<b>2002/03 £'000</b>	<b>2003/04 £'000</b>	<b>2004/05 £'000</b>	<b>Subsequent Years £'000</b>
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<b>Adult Care Services</b>						
	Annual Provisions - Minor Works	No	659	659	659	
<i>Service Total</i>			<b>659</b>	<b>659</b>	<b>659</b>	
<b>Children, Schools and Families</b>						
	<b>Minor Works Improvements</b>					
	Flamstead End Infants - Replacement Classroom for Special Needs Unit	Yes	100			
	Highbury Infants - New Classrooms	Yes	100			
	Brooklands Infants - Extend Nursery Classroom	Yes	97			
	Bushey Manor Junior - Multi-Purpose Teaching Area	Yes	84			
	Brockwood JMI - Additional Teaching Accommodation	Yes	76			
	Prae Wood Primary - Create Separate Classrooms	Yes	68			
	Beech Hyde Primary - Alterations to Junior Classrooms	Yes	61			
	Adeyfield - Refurbish Food Technology Room	Yes	53			
	Icknield Infants - Accommodation and Facilities for Increased Staff	Yes	53			
	Kings Langley Primary - Extend and Improve Staff Facilities	Yes	53			
	The Priory - Renovate Staff and 6th Form Toilets	Yes	53			
	Other Minor Works	No	170			
	Estimated School Contributions to above Projects	see note 1	(207)			
	<b>Total for Minor Works Improvements</b>		<b>761</b>			
	<b>Minor Works Reorganisations</b>					
	Amalgamation of Thumbswood and Blackthorn	Yes	<b>98</b>			
	<b>Mobile Classrooms</b>					
	Maximum of 3 doubles and 3 singles	see note 2	<b>379</b>			

minutes

## MEMORANDUM

Date: 30 JANUARY 2002

## Capital Programme 2002/03 - 2004/05: Annual Provisions

	Scheme Description and Location	Individual Projects Over £50,000?	2002/03 £'000	2003/04 £'000	2004/05 £'000	Subsequent Years £'000
<b>Children, Schools and Families (cont'd)</b>						
	<b>Repairs and Maintenance</b>					
	Collenswood School - Re-Roofing	Yes	95			
	Kingshill Infants - Replacement Window Walling	Yes	95			
	Bishops Hatfield Girls - Sixth Form Block	Yes	50			
	Bushey Meads - Re-Roofing	Yes	80			
	Camp Primary and Nursery	Yes	95			
	Chancellors - Re-Roofing	Yes	90			
	Cowley Hill Primary - Structural Works to KS2	Yes	50			
	Creswick JMI - Re-Wiring	Yes	60			
	Hemel - Re-Roofing	Yes	70			
	Rickmansworth	Yes	60			
	Watford Boys - Boiler Replacement	Yes	90			
	Wheatfields Infants	Yes	40			
	Other Repairs and Maintenance	see note 3	4,770			
	<b>Total for Repairs and Maintenance</b>		<b>5,645</b>			
	Health and Safety	No	507			
	Furniture and Equipment	No	121			
	Education Workshops	No	176			
	Schools Meals Equipment	No	525			
	<b>Service Total</b>		<b>8,212</b>	<b>8,212</b>	<b>8,212</b>	
Notes:						
1	HCC contribution will be less than the total costs shown above for Minor Works Schemes since significant contributions are being sought from the schools themselves.					
2	There are likely to be 6 mobile schemes in 2002/03, 3 doubles and 3 singles, the doubles will all be over £50,000.					
3	Individual Repairs and Maintenance Schemes for 2002/03 have yet to be finalised, some of which (such as re-roofing) will probably be over £50,000.					

minutes

## MEMORANDUM

Date: 30 JANUARY 2002

## Capital Programme 2002/03 - 2004/05: Annual Provisions

	Scheme Description and Location	Individual Projects Over £50,000?	2002/03 £'000	2003/04 £'000	2004/05 £'000	Subsequent Years £'000
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<b>Community Information</b>						
	Community Information Automation	No	163	163	163	163
	Refurbishment and Equipment	No	76	76	76	76
<b>Service Total</b>			<b>239</b>	<b>239</b>	<b>239</b>	<b>239</b>

<b>Protection</b>						
	<b>Trading Standards</b>	No	<b>22</b>	<b>22</b>	<b>22</b>	<b>22</b>
	<b>Fire and Rescue Service</b>					
	Operational Equipment	No	24	24	24	
	IT Equipment	No	29	29	29	
	Minor Works	No	65	65	65	
	Health and Safety	No	27	27	27	
	Repairs and Maintenance	No	79	79	79	
	<b>Total for Fire and Rescue</b>		<b>224</b>	<b>224</b>	<b>224</b>	
<b>Service Total</b>			<b>246</b>	<b>246</b>	<b>246</b>	<b>22</b>

<b>Environment</b>						
	Sustainable Transport Policies	No #	1,095	1,095	1,095	1,095
	Waste Management - Households Waste Site Improvements	No *	120	120	120	120
	Environmental Management	No	75	75	75	75
<b>Service Total</b>			<b>1,290</b>	<b>1,290</b>	<b>1,290</b>	<b>1,290</b>

Note 1 This budget is used to contribute towards larger schemes that are part financed through the Local Transport Plan. Whilst individual projects are often over the £50,000 'limit', contributions from this budget to each scheme are not.

Note 2 This budget is usually used to fund minor improvements of less than £50,000 each at the County Council's 19 Household Waste Sites. However, it is occasionally used to contribute towards more significant developments as and when opportunities arise.

minutes

## MEMORANDUM

Date: 30 JANUARY 2002

## Capital Programme 2002/03 - 2004/05: Annual Provisions

	Scheme Description and Location	Individual Projects Over £50,000?	2002/03 £'000	2003/04 £'000	2004/05 £'000	Subsequent Years £'000
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Corporate Services						
	Corporate ICT Infrastructure	see note 1	347	347		
	Land Purchase contingency, Feasibility and Rationalisation	see note 2	229	229		
	Development Opportunities Fund	see note 3	103	103		
	Civic Buildings Repairs and Maintenance	No	88	88		
	Health and Safety	No	120	120		
	Energy Conservation	No	188	188		
<b>Service Total</b>			<b>1,075</b>	<b>1,075</b>		

Note 1 There are no schemes above £50,000 identified for 2002/03. For illustration the types of works carried out from this provision are:

Upgrades of anti-virus software and deployment, server and development capacity for Infobase and Connex, central backup and storage technology, developing directory services/user security management, disaster recovery planning, database management/monitoring software, ICT standards database development and development tools/ICT infrastructure for HertsDirect web site.

Note 2 This vote is to support the disposals programme, and spend is mostly on consultancy reports to prove the feasibility of development proposals, gain planning permissions and establish disposal values. Exceptionally there is spend on site assembly and physical works to separate off land for sale. In all cases the resultant increase in value is many multiples of the spend. The large majority of cases involve less than £50,000 spend. If the Council identifies another large self-financing scheme of the scale of Borehamwood, then the project spend may exceed £50,000. None are known at present.

Note 3 The Council approved criteria for projects is 3:1 payback on a property rationalisation scheme. Each case would be written up as a Property Policy report or Cabinet report seeking approval to the identified disposal prior to proceeding. Identification of cases comes through the Property Review process.

<b>PROGRAMME TOTAL</b>			<b>11,721</b>	<b>11,721</b>	<b>10,646</b>	<b>1,551</b>
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