



Hertfordshire County Council

Bankers Standing Order

Important: return this form to the County Council address below, not to your bank.

Your name and address (Surname first, please, in block letters)

Mr, Mrs, Miss,
Ms _____

(insert the name of your bank, the address, and your account number)

To: Bank _____

Address _____

Acct Number: _____ Bank Sort code: _____

**Please pay National Westminster Bank Ltd, Hertford Branch,
Sort Code 60/10/39 for the credit of HCC General Account, A/C no. 28577000**

First payment of £ _____ on _____ (date)

2nd and subsequent payments of £ _____ every four weeks

Quoting the reference _____

And debit my/our account accordingly.

Signed: _____ ***Important: this cancels any existing
instructions for payment to HCC
quoting the above reference.***

Dated: _____

***Return the completed form to Serco Accounts Receivable Dept,
County Hall, Hertford, SG13 8TN***