

CONFIRMATION OF SCHOOL SIXTH FORM/COLLEGE ATTENDANCE

If you are aged between 16 and 18 on the date of application, or are completing a course started before your 19th birthday then you must get your school or college to confirm your attendance/enrolment for a full time course during the academic year. Please complete the first part of this section before you ask for the confirmation to be signed.

PLEASE COMPLETE ALL SECTIONS IN BLOCK CAPITALS.

Surname _____

Forenames _____

School/College attending _____

Academic year (e.g. 2007/08) _____

I confirm that the student named above fulfils all three criteria listed below.

- Has **completed compulsory education** and is aged between 16 and 18 years on the date of application/ completing a course started prior to their 19th birthday.
- Attending/enrolled for a full time course during the current academic year at the school/college named above.
- Resident in the administrative county of Hertfordshire.

IF THE APPLICANT DOES NOT FULFIL ALL THREE CRITERIA THEN PLEASE DO NOT SIGN THIS FORM.

Name of staff member _____

Signature _____

Position held _____

Date _____

School/College Stamp

Hertfordshire Student TrainCard



CONDITIONS OF USE

1. Applicants must be attending school 6th form or FE college having completed compulsory education.
2. Hertfordshire Student TrainCards (STC) will only be issued to persons aged between 16 and 18 on the date of issue, or those completing a course started before their 19th birthday. Applicants must be in full time education and live in the administrative county of Hertfordshire.
3. A Hertfordshire STC is only valid for use by the person named on the card when the photograph is a true likeness of the holder.
4. A Herts Student TrainCard is not valid for travel - it is for you to present at the station when you are buying your discounted season ticket to confirm that you are eligible for the discount. (please note that if you lose your season ticket a replacement will cost £5)
5. A Hertfordshire STC is valid at all times during the academic year for travel at a one third discount from adult season ticket train fare at the weekly, monthly or quarterly rate. The pass is only valid for journeys between home and school/college.
6. A Hertfordshire STC is not valid if it is altered or defaced in any way.
7. A Hertfordshire STC is NOT transferable.
8. Possession of a Hertfordshire Student TrainCard does not confer any rights upon the holder other than those of a fare paying passenger. The operators' conditions of carriage apply.
9. A Hertfordshire STC remains the property of Hertfordshire County Council. **The card must be surrendered if the person ceases to be in full time education during the academic year.**
10. Any breach of these conditions will result in the withdrawal of the Hertfordshire STC and will render the holder liable to disciplinary action by the school or college.
11. Hertfordshire County Council reserves the right to alter or withdraw the Hertfordshire STC scheme at any time.

For information on train times and fares telephone
The Intalink Traveline on
0870 608 2 608

HOW TO APPLY FOR YOUR HERTFORDSHIRE STUDENT TRAINCARD

To be eligible for a Herts Student TrainCard you must be

- Attending school sixth form/college
- Aged between 16 and 18 years on the date of application, or be completing a course started before your 19th birthday.
- Attending/enrolled for a full time course during the current academic year at a Hertfordshire college or school within the scheme area.
- Resident in the administrative county of Hertfordshire.

When you have completed your application, you must get your school or college to complete the 'Confirmation of School/College Attendance' section overleaf.

You will need to include a **passport size photograph** (45mm x 35mm) and write the applicant's full name on the reverse.

There is a charge of **£5** for the issue of each Hertfordshire Student TrainCard. Please send this by **cheque or Postal Order** made payable to Hertfordshire County Council (HCC). Please do not send cash.

Post the completed application form to:

**Hertfordshire Student TrainCard,
16-19 Transport Partnership,
1st Floor Registrars Block,
County Hall, Hertford. SG13 8TJ.**

Please make sure that you enclose the following items when making your application:

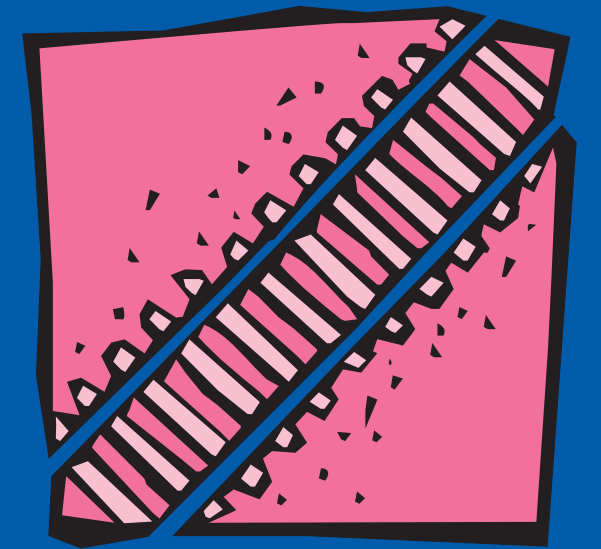
- The completed application form. Remember to get the school/college to complete the 'Confirmation of Attendance' section.
- A £5 Cheque or Postal Order made payable to Hertfordshire County Council (HCC). Please do not send cash.
- A passport size photograph (45mm x 35mm). Remember to write the applicant's name on the reverse.

**PLEASE ALLOW 20 DAYS FOR DELIVERY
OR CONFIRMATION OF RENEWAL**

Hertfordshire Student TrainCards are not sent out before the start of the new academic year.

Hertfordshire Student TrainCard

Discount train travel for students in school 6th form or college in full time education in Hertfordshire



Design ref: 046191

September 2007

Hertfordshire
16-19 Transport Partnership
www.hertsdirect.org/youth



DISCOUNT STUDENT TRAINCARD

To be eligible you need to:

- Have finished compulsory education and be attending a school 6th form or college
- Be aged 16-18 or completing a course started before your 19th birthday
- Be a resident in the administrative county of Hertfordshire

THE DISCOUNT IS ONLY AVAILABLE ON SEASON TICKET COST

A Hertfordshire Student TrainCard entitles the holder to a 1/3rd discount on the adult season ticket fare for **train journeys between home and school/college** at all times of the day. The TrainCard is valid for all Hertfordshire stations and selected points out of county (see TrainCard area map). To use your TrainCard you **must purchase a weekly, monthly or longer ticket at the 1/3rd discount rate**. If you do not have a valid Hertfordshire TrainCard with you at the time of travel you will be charged the full adult fare.

Hertfordshire Student TrainCards are issued for one academic year, and expire at the end of the summer term. They can be renewed each year as long as the applicant is still eligible.

A charge of £5 is made for the issue of Hertfordshire Student TrainCards. However, if your family is on low income you may qualify for a Hertfordshire Student TrainCard free of charge and in some cases free travel. Applications for a free TrainCard must be made on a 'How Can We Help?' form. Please telephone 01992 556765 for further information.

If a Hertfordshire Student TrainCard does not cover the entire distance of your journey you may find that you can receive help with travel on the London Underground through Transport for London discounts.

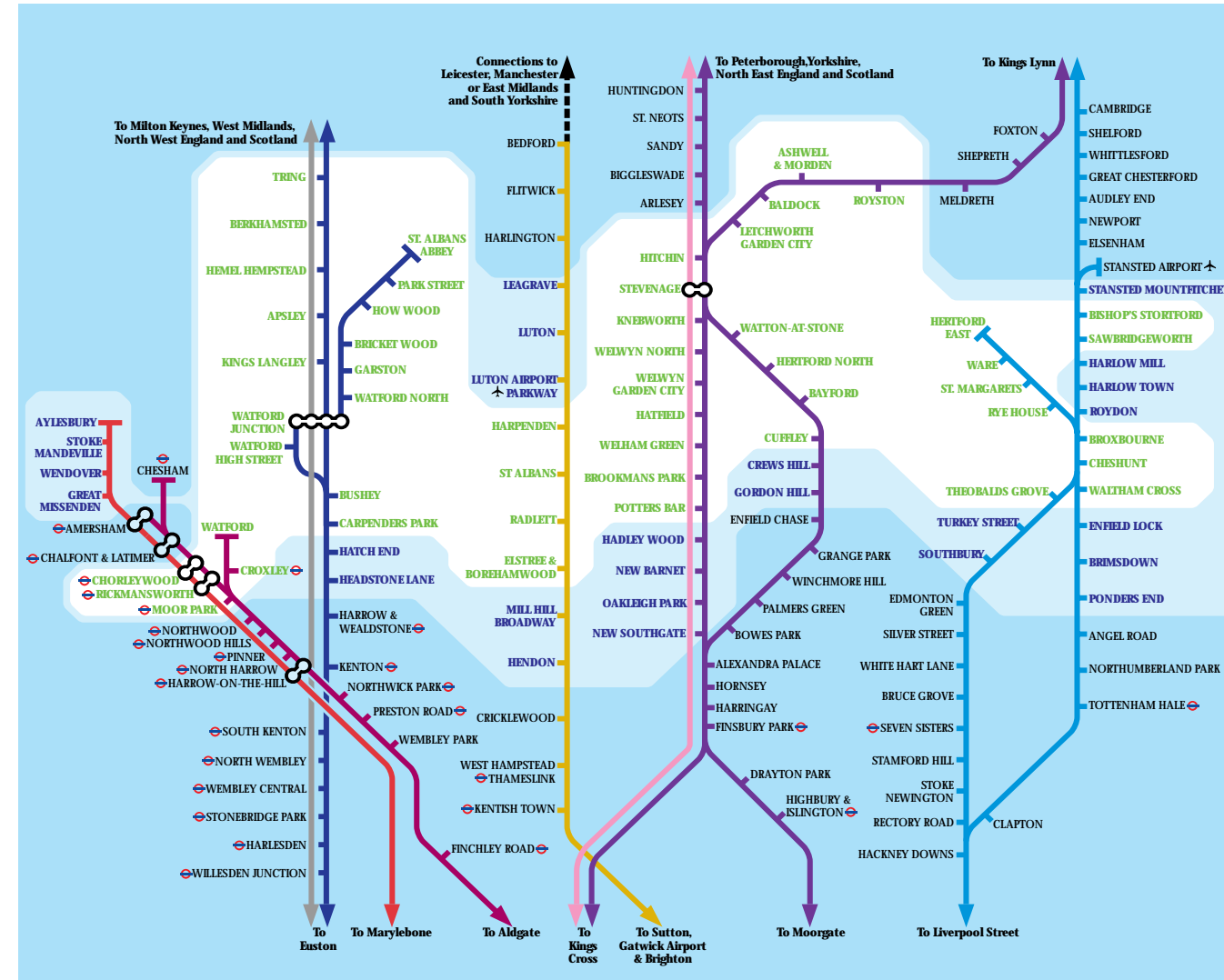
Alternatively, it may be that your journey within Herts would be easier to complete by bus. If so, please see our Hertfordshire SaverCard scheme which offers half price bus travel on all routes within the county.

Further information on the TrainCard Scheme can be obtained by calling

01992 588570

HERTFORDSHIRE STUDENT TRAINCARD AREA

A Hertfordshire Student TrainCard entitles the holder to travel for two thirds of the adult season ticket fare at all times on train services to schools/colleges within the Hertfordshire TrainCard scheme area. Station names shown in green text indicate stations in Hertfordshire to and from which Hertfordshire Student TrainCard applicants may travel. Stations shown in dark blue indicate those locations to which Hertfordshire students may travel to a school or college outside Herts, if it is the nearest to their home offering the required course.



LONDON UNDERGROUND STATIONS FROM WHICH TfL 16-17 AND 18 PHOTOCARDS ARE AVAILABLE

For train travel information www.intalink.org.uk

APPLICATION FORM

PLEASE COMPLETE ALL SECTIONS IN BLOCK CAPITALS

Surname _____

Forenames _____

Address _____

Post code _____

Daytime Tel No _____

E-mail address _____

Date of Birth _____ Age _____

Name of School/College _____

Start (origin station) _____

Finish (destination station) _____

Type of application (please tick the appropriate box):

- NEW application. Cost £5
- REPLACEMENT application. Cost £5 (for a valid card which has been lost or stolen during the academic year).
- RENEWAL application. Cost £5 (if you have a TrainCard that was valid during the previous academic year please write the 6 digit Photo ID Card number in the space below – do not send us the card).

Photo ID Card number

I have read and accept the Terms and Conditions of the Hertfordshire Student TrainCard.

Signature of applicant _____

Date _____

The information provided on this form will be processed in accordance with the Data Protection Act 1998. The purpose of processing will be for card issuing only and information will not be passed to any unrelated agency.

FOR OFFICE USE ONLY

Received Ref. no.