

DETERMINED ADMISSION ARRANGEMENTS – TRANCHE 3 Appendix 4

School	Code Paragraph detail	Reason for non-compliance
Albury Cof E VA Primary School	1.65(a) Criteria must be clear in the sense of being free from doubt and easily understood	Note – the set of admission rules quoted on the SIF is very different to the determined admission arrangements and needs to be amended.
Cockernhoe Endowed C of E Primary School	1.17 Admission authorities do not have to determine the same or similar oversubscription criteria but must ensure that their own admission arrangements are compatible with, and do not undermine the co-ordination scheme for their area.	The school's admission policy states that: Both the school's form and local authority's form <u>must</u> be completed when making an application.
Great Gaddesden	2.13(h) allocate places at a school on the basis that a sibling or other relative is a former pupil, including siblings who were on roll at the time of application but will have left by the time the child starts school; 1.17 Co-ordination schemes do not affect the rights and duties of the governing bodies of voluntary aided and foundation schools to set and apply their own admission arrangements and oversubscription criteria. Admission authorities do not have to determine the same or similar oversubscription criteria, but must ensure that their own admission arrangements are compatible with, and do not undermine, the co-ordination scheme for their area. Full details of how the co-ordination scheme works must be included in the local authority's composite prospectus ¹ (see Appendix 4).	Criterion 2 does not make it clear that sibling priority only applies if the siblings will still be at the school at the time of admission. Par 2c states that an application will not be considered until the school's own form has been completed. HCC's co-ordinated scheme requires all applications on the CSF form to be considered.
Hertsmere Jewish Primary	2.6 All governing bodies are required by section 324 of the Education Act 1996 to admit to the school a child with a statement of special	Criterion 1 gives priority to statemented pupils. The wording of the policy does

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School	<p>education needs that names the school. This is not an oversubscription criterion. Schools must admit such children whether they have places or not.</p> <p>2.8 The only exception is for faith schools. The admission authorities for these schools may give first priority to all children in care, whether of the faith or not, but must give first priority to children in care of their faith above other children of their faith and, where they give any element of priority to children not of their faith, must give priority in their oversubscription criteria to looked after children not of their faith above other children not of their faith.</p>	<p>not make it clear that Jewish LAC are the top priority</p>
Holy Family RC Primary School	<p>1.17 Co-ordination schemes do not affect the rights and duties of the governing bodies of voluntary aided and foundation schools to set and apply their own admission arrangements and oversubscription criteria. Admission authorities do not have to determine the same or similar oversubscription criteria, but must ensure that their own admission arrangements are compatible with, and do not, undermine the co-ordination scheme for their area.</p>	<p>The policy states that applications will be invalid unless BOTH the forms described (standard LEA application form and supplementary information form) have been completed and received at the correct addresses.</p> <p>(supplementary information form has to be signed by Father Bill, Chair of Governors).</p>
John F Kennedy RC	<p>2.13(h) allocate places at a school on the basis that a sibling or other relative is a former pupil, including siblings who were on roll at the time of application but will have left by the time the child starts school</p> <p>1.17</p>	<p>Criteria 2 & 8 do not make it clear that the sibling priority only applies to sibling who will still be at the school at the time of admission</p>

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	<p>Co-ordination schemes do not affect the rights and duties of the governing bodies of voluntary aided and foundation schools to set and apply their own admission arrangements and oversubscription criteria. Admission authorities do not have to determine the same or similar oversubscription criteria, but must ensure that their own admission arrangements are compatible with, and do not undermine, the co-ordination scheme for their area. Full details of how the co-ordination scheme works must be included in the local authority's composite prospectus² (see Appendix 4)</p>	<p>The notes say that unless both the HCC form and the SIF are completed the governors will be unable to consider the application. HCC's co-ordinated scheme requires all applications on the CSF form to be considered.</p>
<p>Little Gaddesden</p>	<p>2.6 All governing bodies are required by section 324 of the Education Act 1996 to admit to the school a child with a statement of special education needs that names the school. This is not an oversubscription criterion. Schools must admit such children whether they have places or not. 1.65(a) Criteria must be clear in the sense of being free from doubt and easily understood</p>	<p>The notes say LAC have the highest priority followed by statemented children, though later on it does say statemented children are not subject to the oversubscription criteria.</p>
<p>St Adrian's Catholic Primary</p>	<p>1.17 Co-ordination schemes do not affect the rights and duties of the governing bodies of voluntary aided and foundation schools to set and apply their own admission arrangements and oversubscription criteria. Admission authorities do not have to determine the same or similar oversubscription criteria, but must ensure that their own admission arrangements are compatible with, and do not undermine, the co-ordination scheme for their area. Full details of how the co-ordination scheme works must be included in the local authority's composite prospectus³ (see Appendix 4).</p>	<p>The notes state that admission will not be considered until the school's own form has been completed. HCC's co-ordinated scheme requires all applications on the CSF form to be considered.</p>

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<p>St Andrew's CE Primary School, Much Hadham</p>	<p>1.17 Admission authorities do not have to determine the same or similar oversubscription criteria but must ensure that their own admission arrangements are compatible with, and do not undermine the co-ordination scheme for their area.</p> <p>2.13 g In setting oversubscription criteria the admission authorities for all maintained schools must not: Discriminate against or disadvantage children with special educational needs or disabilities</p> <p>1.71 Admission authorities must not use supplementary application or information forms that ask: b) for details about parents' achievements, educational background or whether their first language is English c) for details about parents' or childrens' disabilities, special educational needs or medical conditions</p>	<p>The school's policy states that parents must complete and return the school's own supplementary admission form and also complete HCC's application form.</p> <p>Query re the admission policy wording as below:</p> <p>The nursery class at St Andrew's has purpose built facilities for disabled pupils. However the Governors wish to point out that the historic character and charm of this school has been developed over many years on a sloping site and this topographical quirk means that whole school access might prove difficult for children with ambulatory problems.</p> <p>The SIF is titled Confidential Personal Record and requests for example Languages understood</p> <p>Dr/Health Visitor details Health Information/Record – including details of immunisations, operations etc</p>
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<p>St Augustine RC Primary School</p>	<p>1.17 Co-ordination schemes do not affect the rights and duties of the governing bodies of voluntary aided and foundation schools to set up and apply their own admission arrangements and oversubscription criteria. Admission authorities do not have to determine the same or similar oversubscription criteria but must ensure that their own admission arrangements are compatible with, and do not undermine the co-ordination scheme for their area.</p>	<p>The notes in the school's policy state that the application will be invalid unless BOTH forms (standard LEA form and school's form) are completed and returned.</p>
<p>St Clement Danes</p>	<p>2.6 All governing bodies are required by section 324 of the Education Act 1996 to admit to the school a child with a statement of special education needs that names the school. This is not an oversubscription criterion. Schools must admit such children whether they have places or not. 1.20 A school must have an admission number for each 'relevant age group'</p>	<p>The notes state that stated children are not subject to the oversubscription criteria and advise parents to read the secondary transfer admissions policy. It is therefore unclear that stated children must be admitted The notes refer to an intake of '208 or such other number as may be agreed by the governors' implying no set number</p>
<p>St John's C of E Primary School, Digswell</p>	<p>2.7 All admission authorities must give highest priority in their oversubscription criteria to these children as required by the Education (Admission of Looked After Children) (England) Regulations 2006.</p>	<p>Query on LAC - The policy admits under 2 categories, A Foundation places and B Non Foundation places. Five places are allocated under 'Foundation' to children who live in the Ecclesiastical Parish of Digswell and whose</p>

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		<p>parents/carers play an active part in the life and worship of the named churches. In the event of oversubscription priority is determined by geographical proximity. There is no mention of LAC receiving priority within this category.</p> <p>LAC are category 1 within the 'Non Foundation section of the policy.</p>
<p>St Joseph's RC Primary School, Bishop's Stortford</p>	<p>1.17 Admission authorities do not have to determine the same or similar oversubscription criteria but must ensure that their own admission arrangements are compatible with, and do not undermine the co-ordination scheme for their area.</p>	<p>Under the application procedures and timetable section of the admission policy it states that parents should submit 2 separate forms. It further states that a Common Application Form must be completed and returned and that secondly the supplementary information form must be completed and returned to the school secretary.</p>
<p>St Margaret Clitherow Roman Catholic</p>	<p>1.17 Admission authorities do not have to determine the same or similar oversubscription criteria but must ensure that their own admission arrangements are compatible with, and do not undermine the co-</p>	<p>The school's admission policy states that if parents do not complete BOTH the forms described (school's</p>

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<p>Primary School</p>	<p>ordination scheme for their area.</p>	<p>supplementary information form and the common application form from HCC) and return them by the closing date the Governing Body will be unable to consider their application and their child will not get a place at the school.</p>
<p>St Michael's C of E Primary School, Bishop's Stortford</p>	<p>2.6 All governing bodies are required by section 324 of the Education Act 1996 to admit to the school a child with a statement of special educational needs that names the school. This is not an oversubscription criterion. Schools must admit such children whether they have places or not</p> <p>1.17 Admission authorities do not have to determine the same or similar oversubscription criteria but must ensure that their own admission arrangements are compatible with, and do not undermine the co-ordination scheme for their area.</p> <p>1.71 Admission authorities must not use supplementary application or information forms that ask: a) for any personal details about parents, such as criminal convictions or marital, occupational or financial status</p>	<p>In the notes to the policy it states: The Governors will admit a child with a Statement of Special Educational Needs whose statement names St Michael's School providing this does not disrupt the efficient education of all pupils in the school.</p> <p>The school's supplementary information form for reception asks parents if a C of E school is their first preference and requests their reasons for choosing St Michael's C of E Primary School. The nursery SIF asks the parent if they ranked the school 1, 2 or 3 on their application form.</p>

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		The SIF asks for marital status.
St Thomas More Catholic Primary School	1.17 Admission authorities do not have to determine the same or similar oversubscription criteria but must ensure that their own admission arrangements are compatible with, and do not undermine the co-ordination scheme for their area.	The school's admission policy states that applications will be invalid unless BOTH the forms described (LA standard application form and school's own form) have been completed and received at the correct address.
Victoria CE First	1.51 Admission authorities are required give the highest priority to children in care in their oversubscription criteria.	Criterion 1 gives priority to LAC but the notes go on to say that stated children will be given priority over all other applications.
Watford Grammar School for Girls	2.71b partial selection by ability or aptitude that existed at the beginning of the 1997/98 school year and which could not now be lawfully introduced (pre-existing partial selection). Admission authorities may continue to use this form of selection but only if the proportion of children selected does not exceed the lowest proportion at any time since the beginning of the 1997/98 school year and the basis for selection has remained unchanged 2.87 Tests, assessments or auditions used to identify whether a child has an aptitude for a particular subject must be objective, have a distinctive subject focus and must not discriminate against applicants on the grounds of sex, race, disability or family background. And the assessment must test only for the subject aptitude concerned and not for ability or any other aptitude or for prior	Criterion 7 states 35% of pupils will be selected by reference to academic ability, which is not the lowest proportion since 1997/98. The school has previously had 25%. The notes relating to selection on basis of aptitude for music. The testing arrangements include an audition, which appears to be a test of ability rather than aptitude. School gives sibling priority if pupil has a brother at Watford Grammar School for Girls.

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	<p>learning or experience in the subject. If there are two or more schools using tests in an area the same aptitude test should be used.</p> <p>2.6 All governing bodies are required by section 324 of the Education Act 1996 to admit to the school a child with a statement of special education needs that names the school. This is not an oversubscription criterion. Schools must admit such children whether they have places or not.</p>	<p>There is no specific mention of this in COP but would appear contrary to the spirit of it. Paragraph (xv) of the notes states that statemented pupils must be admitted <i>unless...</i> and goes on to give three examples.</p>
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